

## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

16<sup>th</sup> December 2024

N Labuschagne (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(A)
N Beebee	(P)	L Fogg Rogers	(P)
C Watkins	(A)	N Labuschagne	(P)

Also in attendance was Cllr Kinsey, who had been nominated as a substitute by Cllr Watkins

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115.12/24 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

116.12/24 Apologies.

Cllrs Watkins and Marriott

117.12/24 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

118.12/24 Public participation

**None**

119.12/24 To agree the minutes of meeting held on 18<sup>th</sup> November 2024.

**RESOLVED**, the minutes of the meeting held on 18<sup>th</sup> November 2024 were agreed and signed.

120.12/24 Clerk's report and action update

**Noted**

- Clerk has spoken with Dawn, from FACE, who will start to recruit, and plan, for the Friday night Youth Sessions.
- Pavilion: it has been confirmed that there are no issues with drainage and a quote has been received from National Grid for moving the electrics.
- During a Fire Door Survey, it was noted that the UPVC panels in the Greenfield Centre are, most likely, the cause of the damp. Clerk is getting quotes to rectify.
- A drain survey of the ladies toilets in the hall showed damage, which is the reason for the continual blocking. Remedial works scheduled for 13th December.

- SGC advised the only location for the new bin on Beacon Lane would be at the top, by the crossing. It was felt that this wasn't a good location. Therefore, we will not be taking the request forward.
- A few trees fell during the recent storms. Contractors have been contacted and will, hopefully, move the trees soon. It is hoped some of the trees can be used for benches in Frenchay Parklands.
- A Nature Photography Workshop took place which was well received and there are plans for another one next year.

### **OUTSTANDING ACTIONS 16<sup>th</sup> December 2024**

- Nature Posters: A meeting has been set for 12th December with the designer. This is to discuss rolling out information posters across the parish, similar to the ones at Whiteshill Common.
- Dragon Road Planter: A potential planter has been sent to JB for approval.
- Pneumatic Road Tubes on Worrell's Lane: Cllr Labuschagne to investigate what the data will be used for. **16/12 Cllr Labuschagne to provide an update for the next meeting.**

#### **121.12/24 Reports from members:**

##### **Frenchay**

Cllr Kembery advised that, unfortunately, some very large trees came down in the recent storms. Contractors have been contacted to make safe and remove. It is hoped that some of the stumps can be used for benches in the Frenchay Nature Reserve. There was a suggestion of producing a tree replacement plan. **Clerk to put this as an agenda item for the next Climate and Nature Committee meeting.**

Cllr Kembery advised there has been a large amount of fly tipping at Frenchay museum car park, including a number of white goods. The clerk arranged clearance with South Gloucestershire Council operatives who did a very good job.

##### **Winterbourne, to include the Recreation Field, Duck Pond and Allotments**

Cllr Beebee reported many car parking issues around Winterbourne, including cars parking on green spaces and around junctions. Suggested a local parking and traffic review is put as an agenda item for the next Full Council meeting with outcome being sent to relevant authorities. **Clerk to put item on next Full Council meeting.**

##### **The Dingle, Winterbourne Down and Hambrook**

Cllr Fogg-Rogers reported that there is still an issue with HGVs crossing Damsons bridge and using Down Road, despite signs being up. **Clerk to report to local police beat team and ask for advice.**

Cllr Fogg- Rogers ask if Highways will now undertake a clean up exercise following the completion of the Bristol Road re-surfacing as some of the verges have been left in a bad state. Also, signs and bollards are yet to be removed. **Clerk to contact Highways for an update.**

Cllr Fogg-Rogers advised traffic around Hambrook Primary School, especially Worrells Lane, in getting worse. Agreed to discuss this in the next Full Council in the local parking and traffic review.

#### The Greenfield Centre

Clerk advised that the blocked drains have now been repaired and should not block again.

#### 122.12/24 To agree the following grant requests:

Frenchay Parish Church - £2,454.00

**RESOLVED**, to approve the full grant request and recommend to Full Council

St Michael's Church - £800

**RESOLVED**, to approve the full grant request and recommend to Full Council

#### 123.12/24 To note the payment schedule

The payment schedule was **NOTED**.

#### 124.12/24 To agree to change the Bath Savings Account to get a better interest rate

**RESOLVED**, all members in agreement with proposal.

#### 125.12/24 To agree to delegate the recruitment of the Frenchay litter picker to the Clerk and one other Councillor

**RESOLVED**, all members in agreement with proposal and to delegate to the Clerk and Councillor Marriot. **Clerk and Cllr Marriott to recruit.**

#### 126.12/24 To agree to combine the Nationwide Savings Accounts

**RESOLVED**, all members in agreement with proposal. **Clerk to make changes.**

#### 127.12/24 To discuss the Cambridge Savings account

Clerk advised that the fixed term bond has come to an end and therefore the Cambridge savings should not be classed as a fixed asset and should now be shown on the monthly bank reconciliations.

**RESOLVED**, all members in agreement with proposal. **Clerk to include on future bank reconciliations.**

#### 128.12/24 To discuss and agree what to do with the parish van

Clerk advised that the van is in need of approximately £800 worth of repairs and cost approximately £1000 a year to run. The suggestion is to scrap the van and pay the handyman a fee for using his van for parish work.

**RESOLVED**, all members in agreement with proposal of scrapping the van. It was agreed to pay the handyman for three months whilst alternative costing options are sought. **Clerk to arrange scrapping of the van and explore alternative costing options.**

#### 129.12/24 To discuss and agree the next step for issues at the Greenfield Centre

#### Roof

Clerk advised that AXA will not insure the Greenfield Centre roof without either the repairs being done or a guarantee from the inspection team that the roof is water tight. The options are to get the work done or accept the risk.

**RESOLVED**, Clerk to get clarification that the patching up work will be sufficient and what exactly we are not covered for in the event of damage being caused by a leak.  
**Clerk to contact broker.**

#### Fire Doors

Clerk advised that some of the fire doors in the Greenfield Centre are not compliant with regulations. A quote was given for replacement.

**RESOLVED**, all members in agreement to replace all doors that are not compliant.  
**Clerk to administer.**

#### Damp

Clerk advised that the UPVC windows and frames have been inspected and this is thought to be the cause of the damp. Clerk is currently getting quotes for the replacement of the windows and will bring to the next Full Council meeting.

**Clerk to bring quotes to the next full Council meeting**

#### 130.12/24 To consider a metal detecting request

**RESOLVED**, all members in agreement with the request, however, Cllr Kembery will meet with the applicant to discuss which areas will be covered.

**Clerk to advise applicant. Cllr Kembery to contact applicant.**

#### 131.12/24 To discuss the sponsorship of the planters

Clerk advised that the idea of private companies sponsoring the planters in Flaxpits shops had been suggested. The pros and cons of sponsorship were discussed.

**RESOLVED**, to not have sponsorship of the planters but for Councillors to discuss how we could work together with local businesses to make the area look better.

**Winterbourne Councillors to contact local businesses.**

#### 132.12/24 Any other items to note from members

None

Meeting concluded 8.55pm