



# Winterbourne

## PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at  
The Greenfield Centre, Park Avenue, Winterbourne, on

**Monday 6<sup>th</sup> January 2025 not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 30<sup>th</sup> December 2024

.....  
Clerk: Sarah Lucy

To: All Members of Council

### **BUSINESS TO BE TRANSACTED**

#### **A G E N D A: -**

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.***

1. Evacuation Procedure
2. Apologies for Absence
3. Chairman's announcements

4. Public participation

*The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.*

5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of: Council meeting held on 2<sup>nd</sup> December 2024

To note the Minutes of:

Planning Committee meetings held on 2<sup>nd</sup> and 16<sup>th</sup> December 2024  
Finance & General Purposes meeting held on 16<sup>th</sup> December 2024

7. To receive and consider the Clerk's Report and Actions Update

8. To consider and agree recommendations from the Finance & General Purposes Committee:

8.1 Grant Requests

- Frenchay Parish Church - £2,454.00
- St Michael's Church - £800.00

9. To approve the accounts and bank reconciliation for December.

10. To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.

11. To review the UPVC windows and frames replacement quotes and agree a contractor

12. To discuss car parking and traffic issues across the Parish and decide next steps

13. To review the hogging path quotes and agree a contractor

14. To discuss the 2025 calendar of events

15. To note the final precept submission following confirmation of the Council Tax Base figure

16. Any other items to note from members

***If you intend to film or audio record this meeting, please inform the clerk beforehand so necessary arrangements can be made***