

**PARISH COUNCIL MEETING**

**6<sup>th</sup> January 2025**

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(P)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(A)
A Collins	(P)	D Marriott	(P)
D Eldridge	(A)	L Fogg Rogers	(P)
M Goodman	(A)	P Sykes	(P)
S Hancock	(P)	C Watkins	(P)

136.01/25 - Evacuation procedure – leave via the fire door and assemble in the play area  
Noted

137.01/25 - Apologies for Absence  
Apologies were received from Cllrs Lloyd, Marriott and Eldridge

138.01/25 – Chairs’ Announcements  
None

139.01/25 – Public Participation  
None

140.01/25 – Declarations of Interest under the Localism Act 2011  
Cllr Labuschagne: South Gloucestershire Councillor

141.01/25 - To approve of the Minutes of Council meeting held on 2<sup>nd</sup> December 2024  
**RESOLVED**, approve the minutes of 2<sup>nd</sup> December 2024

to note the Minutes of:  
Planning Committee meetings held on 2<sup>nd</sup> and 16<sup>th</sup> December 2024  
Finance & General Purposes meeting held on 16<sup>th</sup> December 2024  
**All Noted**

142.01/25 - To receive and consider the Clerk’s Report and Actions Update  
All items on the Clerks report were noted. Clerk advised that the response from Chris Townley stated the statutory consultation is planned to be advertised in the near future.

- ❖ A response was received from Chris Townley with an update on the parking restriction consultation for Elm Park Primary School. This has been sent to the member of the public who raised this at a previous council meeting.
- ❖ The updated grant and metal detecting policies, agreed at the previous meeting, have been published on the website.
- ❖ The Biodiversity Net Gain report has been completed. The outcome was a suggestion to plant two small trees at the Recreation Ground.
- ❖ Following the clearing of the recent fly tipping at the Frenchay Museum Car Park, which cost over £200, unfortunately more has appeared. The Clerk is working with Frenchay members to discuss preventative measures.

### Current Outstanding Actions From Previous Council Meetings

- ❖ A response has been received from Marc Cashmore, SGC, regarding the issue of a single bollard not being sufficient at the end of the walk to school path, Beckspool Road, Frenchay. He has offered to meet and discuss. **Email sent to Frenchay members and Cllr Eldridge who raised the issue. 2/12: Cllr Eldridge advised he has been in contact with Marc Cashmore, who is looking into this. Cllr Eldridge is awaiting an update. 06/01: Cllr Eldridge not present.**

143.01/25 - To agree recommendations from the Finance & General Purposes Committee:

#### Grant Requests

Frenchay Parish Church - £2,454.00

Noted that this is retrospective request. Clerk to contact applicant to advise further requests must be made in advance.

**RESOLVED**, to approve

St Michael's Church - £800.00

Noted that the original application requested a grant of £730

**RESOLVED**, to approve a grant of £730.00

144.01/2/54 - To approve the accounts and bank reconciliation from December 2024.

**Resolved**, to approve the accounts and bank reconciliation from December 2024.

145.01/25 To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.

**Resolved**, to approve the invoices presented for payment.

146.01/25 To review the UPVC windows and frames replacement quotes and agree a contractor

Following a discussion it was agreed to contact the contractor with the lowest quote and ask for more information. In addition, to obtain a couple more quotes, including one from a building company.

**Clerk to contact contractors and obtain more quotes.**

147.01/25 To discuss car parking and traffic issues across the Parish and decide next steps

The issue of traffic and car parking is often raised under 'items from members' during the Finance and General Purpose Meetings, therefore it was suggested a plan of action should be agreed to act on behalf of the parishioners who raise such issues with individual Councillors. Cllr Watkins advised

Frenchay Councillors are submitting a 'Highway Improvement Form', which is the correct route for raising issues with South Gloucestershire Council.

**RESOLVED, Highway Improvement Forms to be submitted by Cllr Fogg-Rogers for Worrells Lane, Cllr Bruce for Bristol Road and Cllr Beebee for Flaxpits Lane. Cllr Labuschagne to assist.**

148.01/25 To review the hogging path quotes and agree a contractor

Cllr Collins advised members of the need for the hogging path and the quotes were discussed, with the clerk advising there is one more quote that hasn't been returned. All members were happy for the works to be done.

**Resolved**, it was agreed to appoint the contractor with the lowest quote, once the last quote has been received. .

149.01/25 To discuss the 2025 calendar of events

The events planned so far were well received by members. Chair requested any more ideas to be submitted to the Assistant Clerk.

**Members to send ideas to Assistant Clerk and help promote events.**

150.01/25 To note the final precept submission following confirmation of the Council Tax Base figure

Clerk advised members of the final Council Tax Base figure that has been given by South Gloucestershire Council. Clerk and members are sceptical regarding the small increase in Band D households, especially with the developments on the old Frenchay Hospital site.

**Clerk to contact South Gloucestershire Council for clarification on Band D figures.**

151.01/25 Any other items to note from members

None

Meeting Concluded 8.20pm