



# Winterbourne

## PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at  
The Greenfield Centre, Park Avenue, Winterbourne, on

**Monday 1<sup>st</sup> July 2024 not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 26<sup>th</sup> June 2024

.....  
Clerk: Sarah Lucy

To: All Members of Council

### **BUSINESS TO BE TRANSACTED**

#### **A G E N D A: -**

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.***

1. Evacuation Procedure
2. Apologies for Absence
3. Chairman's announcements
4. Public participation  
*The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.*
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of: Council meeting held on 3<sup>rd</sup> June 2024  
  
To note the Minutes of:  
Planning Committee meetings held on 3<sup>rd</sup> and 17<sup>th</sup> June 2024  
Finance & General Purposes meeting held on 17<sup>th</sup> June 2024  
Climate and Nature Committee Meeting held on 17<sup>th</sup> June 2024
7. To receive and consider the Clerk's Report.

8. To consider and agree recommendations from the Finance & General Purposes Committee:

Grant Requests

- Four towns and vale community transport - £1000
- Winterbourne Sports Association - £857.22

Emergency Works in the Parish – Overgrown Vegetation

- Billy's Pond, Winterbourne
- Worrells Lane, Hambrook
- Bristol Road, Frenchay

NALC updated Financial Regulations

- To consider and adopt the 2024 NALC Model Financial Regulations

9. To approve the accounts and bank reconciliation from May.

10. To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.

11. To consider and approve the Standing Orders and Risk Assessments

12. To consider and approve the insurance renewal.

13. To discuss the re drafting of the Bye Laws application.

14. To consider the revised plans for the Pavilion and to agree next steps.

15. To consider commons usage requests:

- member of the public to hold a children's birthday on Frenchay Common, to include a bouncy castle.
- Hambrook Primary School – continued use of Hambrook Common

16. Update on Winterbourne Duck Pond.

- to consider and approve the placement of a bird seed feeder.

17. Any other items to note

***If you intend to film or audio record this meeting, please inform the clerk beforehand so necessary arrangements can be made***