

PARISH COUNCIL MEETING

3rd February 2025

P Kembery (in the Chair)

J Amos	(A)	P Kembery	(P)
F Arkley	(A)	J Kinsey	(A)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(P)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(P)
M Goodman	(A)	P Sykes	(P)
S Hancock	(P)	C Watkins	(P)

Also in attendance; two members of the public

152.02/25 - Evacuation procedure – leave via the fire door and assemble in the play area
Noted

153.02/25 - Apologies for Absence
Apologies were received from Cllrs Amos, Arkley, Goodman and Kinsey

154.02/25 – Chairs’ Announcements
None

155.02/25 – Public Participation
Members of the public were concerned about the Elm Park, waiting restrictions, proposal, specifically in Star Barn Road. There is a South Gloucestershire Council consultation currently open. Clerk suggested the residents hold a meeting and present opinions back to the Parish Council who can then discuss at the next Council Meeting. Cllr Watkins advised them to consult with the Winterbourne South Gloucestershire Councillors. Cllr Kembery advised of the importance of completing the consultation survey.

156.02/25 – Declarations of Interest under the Localism Act 2011
Cllr Labuschagne: South Gloucestershire Councillor and Green Community Transport Grant
Cllr Lloyd: WSA Grant

157.02/25 - To approve of the Minutes of Council meeting held on 6th January 2025
RESOLVED, approve the minutes of 6th January 2025

to note the Minutes of:

Planning Committee meetings held on 6th and 20th January 2025
Finance and General Purposes meeting held on 20th January 2025
Climate and Nature Committee Meeting held on 20th January 2025

All Noted

158.02/25 - To receive and consider the Clerk's Report and Actions Update

All items on the Clerks report were noted.

- ❖ All contractors that submitted Grass Cutting tenders were contacted advising of the outcome of Decembers meeting.
- ❖
- ❖ Clerk had an update from Dawn at FACE who advised is still recruiting for staff to run the Youth Club and hopes to be interviewing soon. Dawn also suggested looking at Thursday nights as is easier to recruit. Whilst Dawn is recruiting she will be carrying out risk assessments at The Scout Hut.
- ❖ Frome Valley Landscaping have been appointed as our contractor to lay the Hogging Path.
- ❖ Members have been sending in ideas for events. Clerk thanks these members as the contacts have been very useful.
 - Cllr Beebee hosted a bleed kit show and tell
- ❖ Clarification regarding the number of Band D houses was received and distributed to members.
- ❖ Quite a few photographs have been submitted for the Nature Photography Competition.

Current Outstanding Actions From Previous Council Meetings

- ❖ A response has been received from Marc Cashmore, SGC, regarding the issue of a single bollard not being sufficient at the end of the walk to school path, Beckspool Road, Frenchay. He has offered to meet and discuss. **Email sent to Frenchay members and Cllr Eldridge who raised the issue. 2/12: Cllr Eldridge advised he has been in contact with Marc Cashmore, who is looking into this. Cllr Eldridge is awaiting an update. 6/01: Cllr Eldridge absent from meeting. 3/2 Cllr Eldridge still waiting an update.**
- ❖ Cllr Labuschagne to enquire where Winterbourne Parish fits with any South Gloucestershire Youth Services.
- ❖ Highways improvement forms to be submitted by Cllrs Fogg-Rogers, Bruce and Beebee, assisted by Cllr Labuschagne. **Cllr Beebee advised that residents of Holmwood Close have submitted their own form. 3/2 Cllr Fogg Rogers to send form to SGC Labuschagne for support and Clerk to submit.**

159.02/25 - To agree recommendations from the Finance & General Purposes Committee:

159.02/1/25 Grant Requests

Green Community Transport - £210.00

RESOLVED, to approve

Winterbourne Sports Association - £320.00

RESOLVED, to approve

159.02/2/25 Policy Review

All members in agreement to approve the Debt Recovery Policy and the Investment Policy.

Questions were raised regarding which reserves can be earmarked, what are Capex and what are Opex. **Clerk to research, amend Reserves Policy and bring back to a Council Meeting for approval**

159.02/3/25 To agree to place boulders on grassed triangle area at Whiteshill Common

All members in agreement to adopt preventative parking measures on the affected area. **Clerk to administer**

159.02/4/25 To note the agreement to go ahead with Community Coppicing sessions in Frenchay Woodlands

Cllr Collins gave an update on the Community Coppicing sessions that the Parish Council will be funding. **Cllr Collins to send dates to the Clerk to help with promotion.**

160.02/25 - To approve the accounts and bank reconciliation from January 2025.

Query regarding the accounts which the Clerk explained.

Resolved, Clerk to rectify documents and to present back at the next Full Council meeting.

161.02/25 To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.

Resolved, to approve the invoices presented for payment

162.02/25 To review the UPVC windows and frames replacement quotes and agree a contractor

Clerk advised that more quotes were sought, however, due to the amount of the quotes exceeding £30,000 we would need to go to tender.

Clerk to contact contractors and explain the situation and administer a tender document.

163.02/25 To discuss and agree to appoint a structural engineer to assess the cracks in the Tennis Pavilion.

Resolved, all members in agreement to appoint a structural engineer. **Clerk to instruct**

164.02/25 To discuss and agree next steps for repair of the Greenfield Centre roof

Clerk advised that to replace the whole roof could be in excess of £100k. Members agreed that a long term plan for the whole of the Greenfield Centre should be produced in order to build up reserves. Suggested that photos are taken of the roof monthly to see if 'blisters' are getting worse or better. Suggested to go back to the insurance broker to confirm what is, and isn't, covered. **Clerk to add an agenda item to the next F&GP to produce a long term plan for the Greenfield Centre.**

165.02/25 To agree for an extra planter to be sited in Frenchay

Resolved, all members in agreement for a new planter in Frenchay that will have a speed limit sign on it. **Clerk to administer**

166.02/25 To note the finding of the metal detectorist

Noted, Cllr Kembery had been notified by the metal detectorist of his findings.

167.02/25 Any other items to note from members

Cllr Fogg Rogers enquired if anything could be done with a tree stump on Whiteshill Common, for example, a sculpture. Also, could we plant a new tree for the one that had to be felled. **Clerk to add to the next Climate and Nature Committee Meeting agenda.**

Cllr Eldrige would like to publicise Climate Emergency initiatives via the Parish Council website and social media. Members agreed this would be best suited to the climate and nature committee and for the Clerk to add a monthly agenda item. **Clerk to add an agenda item to the Climate and Nature Committee Meeting.**

Meeting Concluded 8.35pm

DRAFT