

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

17th February 2025

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(P)
N Beebee	(P)	L Fogg Rogers	(A)
C Watkins	(P)	N Labuschagne	(A)

145.02/25 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

146.02/25 Apologies.

Cllrs Fogg Rogers and Labuschagne

147.0/25 Declaration of Interests under the Localism Act 2011.

Cllr Sykes: resident of Star Barn Road

148.02/25 Public participation

None

149.02/25 To agree the minutes of meeting held on 20th January 2025

RESOLVED, the minutes of the meeting held on 20th January 2025 were agreed and signed.

150.02/25 Clerk's report and action update

Noted

CLERK'S REPORT 17th February 2025

Clerk sent photos of the damage caused by the Bristol Road, Hambrook, surfacing repairs to Streetcare. Their response was to contact them again in the spring

Pavilion Update: All documents have been received and the tender will go live by 14th February. Over one hundred comments of support have been uploaded to the planning portal, my guess is that there will be more by the deadline of 14th February.

Unfortunately, the company that won the grass cutting contract can no longer fulfil the contract and so will need to go to tender again.

Greenfield Centre Windows: Due to the cost estimate of over £30,000, the Clerk has had to submit a tender document on contracts finder. Numerous companies have already responded and now awaiting quotes.

A fire risk assessment took place at the Greenfield Centre and we are awaiting the report. Once received, clerk will send to members.

OUTSTANDING ACTIONS 17th February 2025

Pneumatic Road Tubes on Worrell's Lane: Cllr Labuschagne to investigate what the data will be used for. 17/2 NL absent from meeting.

151.02/25 Reports from members:

Frenchay

Tree planting day schedule for 22nd February at 10.00am.

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Alleged that trees have been severely cut back at The Duck Pond. Clerk advised no knowledge of any works being authorised. **Clerk to investigate**

Advise of a tree that has come down at Monk's Pool. **Clerk to investigate**

The Dingle, Winterbourne Down and Hambrook

No items to note

The Greenfield Centre

Risk assessments have taken place. Decided to discuss finding during item 9 on the agenda.

152.02/25 To agree the following grant requests:

Citizens Advice South Gloucestershire - £500

RESOLVED, to approve the full grant request and recommend to Full Council

153.02/25 To discuss a long term strategy for maintenance of The Greenfield Centre

Cllr Marriott gave an update from the risk assessments carried out. The main issues are the air vents that let in water in the main hall, the windows in the foyer that look into Early Years and general need for re-decorating. **Clerk and DM to produce a short term requirements list.**

To look at a longer term strategy a working party was agreed consisting of the Clerk and Cllrs Kembery, Watkins, Marriott and Bruce. All agreed it would be a good idea to contact a specialist who looks at sustainability and longevity of building. **Clerk to organise first meeting and identify a specialist who may be able to assist.**

Members still have questions regarding the insurance on the flat roof. **Clerk to arrange a meeting with the broker to discuss.**

154.02/25 To discuss options for the security of Frenchay Parklands Car Park

A managed service, by an external company, was discussed. Questions were raised by members around how this would work. Agreed a site meeting would be necessary with the companies standard contract being reviewed. **Clerk to arrange site visit and request standard contract for review.**

155.02/25 To discuss and agree a response to the waiting restriction consultation for Elm Park Primary school

A residents meeting took place: 17 residents representing 14 households. The main outcome of the meeting was that the residents did not want single yellow lines along Star Barn Road. They have submitted a letter to South Gloucestershire Council and also completed the online consultation. All members were in agreement to send a letter of support.

The Greenfield Centre staff welcome the addition of double yellow lines outside the entrance to the car park. Members in agreement to submit these comments to the consultation.

156.02/25 To discuss and decide on additional costs for posters for Whiteshill Common
All members in agreement to pay the additional £60 cost.

157.02/25 To discuss exercise equipment for Frenchay Parklands
Cllr Eldridge to present ideas and costings to next meeting.

158.02/25 To discuss the rental charge for the police room.

A rent review for the police room was suggested. Agreed to clarify if they will be staying and if they are then do a review. **Clerk to clarify if the police will be staying at The Greenfield Centre.**

159.02/25 To discuss and decide whether to pay for tree works at The Duck Pond

A resident has asked if a tree, neighbouring their property, can be crown lifted. Members in agreement not to undertake these works to a healthy tree. **Clerk to contact resident.**

160.02/25 Any other items to note from members

The South Gloucestershire Local plan is schedule for consultation from 28th February. Agreed to discuss at the next Council meeting. **Clerk to add to next Full Council meeting agenda.**

Meeting concluded 8.31pm