



Winterbourne

PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at
The Greenfield Centre, Park Avenue, Winterbourne, on

Monday 3rd March 2025 not before 7.00pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 26th February 2025

Clerk: Sarah Lucy

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To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation Procedure
2. Apologies for Absence
3. Chairman's announcements
4. Public participation
The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of: Council meeting held on 3rd February 2025

To note the Minutes of:

Planning Committee meetings held on 3rd and 17th February 2025

Finance and General Purposes meeting held on 17th February 2025

Climate and Nature Committee Meeting held on 17th February 2025

7. To receive and consider the Clerk's Report and Actions Update
8. To consider and agree recommendations from the Finance & General Purposes Committee:
 - 8.1 Grant Requests
 - Citizens Advice South Gloucestershire - £500
9. To approve the accounts and bank reconciliation for December, January and February
10. To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.
11. To discuss and make agreement on a quote received for sink repair works in Early Years.
12. To discuss the South Gloucestershire Local Plan
13. To note the findings of the internal audit and agree any necessary implementation.
14. To agree the revised Reserves Policy
15. To discuss and agree VE Day celebrations
16. To appoint a third trustee for Winterbourne Charitable Trust, if deemed necessary.
17. To agree winners of the 'Winter' photography competition.
18. Any other items to note from members

If you intend to film or audio record this meeting, please inform the clerk beforehand so necessary arrangements can be made