

**STAFFING COMMITTEE**

3<sup>rd</sup> March 2025

D Marriott (in the Chair)

J Amos	(A)	P Kembery	(P)	S Hancock	(A)
D Eldridge	(P)	D Marriott	(P)		

58.03/25 - Evacuation procedure – Leave via the fire door and assemble outside in the play area – Noted

59.03/25 - Apologies for absence  
Cllrs Amos and Hancock

60.03/25 - Declaration of Interest Under the Localism Act 2011  
None

61.03/25 – To agree the revised minutes of the meeting held on 7<sup>th</sup> October 2024  
**Resolved** to approve the minutes of the meeting held on 7<sup>th</sup> October 2024

62.03/25 Update on Frenchay Litter Picker recruitment  
Clerk advised this recruitment is on hold whilst a decision is made on how to make the Frenchay Parklands Car Park secure.

63.03/25 To review staffing policies and procedures

- Whistle Blowing Policy
- Equity and Diversity Policy
- Staffing Policy
- Equal Opportunities Policy
- Volunteer Policy
- Use of Personal Devices Policy

No changes were suggested. **Clerk to add to Full Council agenda**

64.03/25 – To resolve that the following agenda items will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed.  
No members of the public were present

***Clerk left the room at this point***

65.03/25 – To discuss Staff Appraisals

Cllr Marriott advised that staff appraisals, for the Clerk and Assistant Clerk, had been completed. No issues or concerns were raised.

66.03/25 – To consider and make agreement on proposed staff pay increases.

Clerk to move from SCP 32 to 37

Assistant Clerk to move from SCP 14 to 16

Care taker locks and unlocks to be £10 per visit

**RESOLVED:** All members in agreement on the proposals. **Clerk to add to Full Council agenda**

***Clerk returned to the room at this point***

67.03/25 – To note any other items to be reported.

None

Meeting concluded 6.35pm