

**PARISH COUNCIL MEETING**

**3<sup>rd</sup> March 2025**

P Kembery (in the Chair)

J Amos	(A)	P Kembery	(P)
F Arkley	(P)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(P)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(P)
M Goodman	(P)	P Sykes	(P)
S Hancock	(A)	C Watkins	(P)

Also in attendance; three members of the public

168.03/25 - Evacuation procedure – leave via the fire door and assemble in the play area  
Noted

169.03/25 - Apologies for Absence  
Apologies were received from Cllrs Amos and Hancock

170.03/25 – Chairs' Announcements

Chair advised that the office staff are unusually busy at present dealing with three tenders that are currently open and maintenance issues with The Greenfield Centre. Chair asked members to report issues themselves if they are able. Also, to try and respond to emails in a timely manner.

Chair reminded members that information and documents are put on the hub and to familiarise themselves prior to meetings.

171.03/25 – Public Participation

Members were thanked for their assistance with the residents meeting regarding the Elm Park waiting restrictions consultation. In particular Cllr Sykes.

Two members of the public raised the issue of traffic safety near their property. There have been many accidents and wanted to know what the Parish Council can do about it. They have already contacted South Gloucestershire Councillors but have not had any response. Chair advised that a Parish Council has no jurisdiction over roads and highways but can pass on comments on a residents behalf. Cllr Labuschagne advised that South Gloucestershire Councillor Jones was in contact with Highways and will ask him to contact the member of the public with an update. Cllr Collins suggested a temporary speed visor in the interim. **Cllr Labuschagne to contact SG Cllr Jones. Clerk to investigate possibility of speed visor.**

172.03/25 – Declarations of Interest under the Localism Act 2011  
Cllr Labuschagne: South Gloucestershire Councillor

173.03/25 - To approve of the Minutes of Council meeting held on 3<sup>rd</sup> February 2025

**RESOLVED**, approve the minutes of 3<sup>rd</sup> February 2025

to note the Minutes of:

Planning Committee meetings held on 3<sup>rd</sup> and 17<sup>th</sup> February 2025

Finance and General Purposes meeting held on 17<sup>th</sup> February 2025

Climate and Nature Committee Meeting held on 17<sup>th</sup> February 2025

**All Noted**

174.03/25 - To receive and consider the Clerk's Report and Actions Update

All items on the Clerks report were noted.

- ❖ We have placed tree stumps on the grassed triangle at Whiteshill Common as they were free and the boulders would have cost around £200.
- ❖ Community Coppicing Sessions have been promoted on our social media
- ❖ UPVC window replacement tender is live and ends on 21<sup>st</sup> March. Quite a few companies have done a site visit.
- ❖ The structural engineer has visited the Tennis Pavilion and we are awaiting the report.
- ❖ Pavilion Refurbishment: Three site visits have taken place so far with two more booked for w/c 3<sup>rd</sup> March. Frustratingly, we are being asked for further information which we were unaware of, including an asbestos survey.
- ❖ A meeting took place with our insurance broker to clarify the parish council's position with regard to fidelity insurance and roof insurance. Broker will contact AXA to clarify.
- ❖ Two amazing community engagement events took place. The Owl show and tell, which had over 70 attendees and the Frenchay Primary walk to school fruit tree planting day. In total over 40 trees were planted including those in Tuckett Field.

#### **Current Outstanding Actions From Previous Council Meetings**

- ❖ A response has been received from Marc Cashmore, SGC, regarding the issue of a single bollard not being sufficient at the end of the walk to school path, Beckspool Road, Frenchay. He has offered to meet and discuss. Email sent to Frenchay members and Cllr Eldridge who raised the issue. 2/12: Cllr Eldridge advised he has been in contact with Marc Cashmore, who is looking into this. Cllr Eldridge is awaiting an update. 6/01: Cllr Eldridge absent from meeting. 03/03: Cllr Eldridge advised he has received correspondence from Marc Cashmore advising that there is not much more he can do and is investigating putting a chicane further down the path. Item to be closed and re-opened if any further information received.
- ❖ Cllr Labuschagne to enquire where Winterbourne Parish fits with any South Gloucestershire Youth Services. **Cllr Labuschagne to advise**
- ❖ Highways improvement forms to be submitted by Cllrs Fogg-Rogers, Bruce and Beebee, assisted by Cllr Labuschagne. Cllr Beebee advised that residents of Holmwood Close have submitted their own form – item closed.

- ❖ Planter for Frenchay is yet to be agreed. Clerk to send options.**03/03: Clerk has sent options for approval**

Cllr Labuschagne advised that the Highways Improvement submission from Cllr Fogg-Rogers had been approved and was now on the list of potential works. He will push for these works to be considered, especially with the Badminton Road closure.

Cllr Fogg-Rogers commented how well attended the Owl Show and Tell was and what a great community event. Also, noted the success of the tree planting in Frenchay.

175.03/25 - To consider agree recommendations from the Finance & General Purposes Committee: 175.03/1/25 Grant Requests

Citizens Advice South Gloucestershire - £500

**RESOLVED**, to approve

176.03/25 - To approve the accounts and bank reconciliation for December, January and February 2025.

**RESOLVED**, to approve

177.03/25 To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.

**Resolved**, to approve the invoices presented for payment

178.03/25 To discuss and make agreement on a quote received for sink repair works in Early Years.

**RESOLVED**, to approve

179.03/25 To discuss the South Gloucestershire Local Plan

Members felt the site was very difficult to navigate as was the original consultation documentation and website. There appears to be a lack of a joined up approach with no infrastructure to match the number of houses suggested. Where are the bus routes, roads, schools, shops, doctors surgeries required to support an area that already has issues with traffic and GPs that are full? Where is the transport policy? **Clerk to feed back comments to SGC. Cllrs Bruce and Labuschagne to speak with residents of York Gardens.**

180.03/25 To note the findings of the internal audit and agree any necessary implementation.

**Noted**

181.03/25 To agree the revised Reserves Policy

**RESOLVED**, to agree. **Clerk to update and publish on website**

182.03/25 To discuss and agree VE Day celebrations

Clerk advised of the VE Day coffee morning taking place on Thursday May 8<sup>th</sup>.

**All members to contact the clerk with any other celebration suggestions.**

183.03/25 To appoint a third trustee for Winterbourne Charitable Trust, if deemed necessary.

**RESOLVED**, agreed two trustees is sufficient. **Clerk to advise the Trust of the decision.**

184.03/25 To agree winners of the 'Winter' photography competition.

Members thanked the clerk and assistant clerk for their hard work with this project. All agreed has been very successful.

The winners were: Gill Risdale, Callum Barraclough and Mark Cole.

**Clerk to contact winners and publicise on social media**

185.03/25 Any other items to note from members

Cllr Bruce thanked Cllrs Kembery and Watkins and the Clerk for their hard work on the pavilion refurbishment project

Cllr Arkley noted, and welcomed, the tree planting in the area by South Gloucestershire Council. Suggested the parish council could work with SGC in it's tree planting programme. **Clerk to put next Climate and Nature Committee agenda**

Cllr Kembery advised of an incident that happened at The Recreation Ground where a young person playing football broke their leg.

Meeting Concluded 8.35pm

DRAFT