

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at
The Greenfield Centre, Park Avenue, Winterbourne, on

Monday 7th April 2025 not before 7.00pm.

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving
upon the business to be transacted at the Meeting as set out hereunder.

Dated this 2nd April 2025

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Clerk: Sarah Lucy

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation Procedure
2. Apologies for Absence
3. Chairman's announcements
4. Public participation
The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of: Council meeting held on 7th March 2025

To note the Minutes of:

Planning Committee meetings held on 3rd and 17th March 2025

Finance and General Purposes meeting held on 17th March 2025

Staffing Committee meeting held on 3rd March 2025

7. To receive and consider the Clerk's Report and Actions Update
8. To consider and agree recommendations from the Finance & General Purposes Committee:

8.1 Grant Requests

- Salem Methodist Church - £375.00
- Winterbourne Carnival - £1439.00

9. To consider and agree recommendations from the Staffing Committee:

9.1 Staffing Policies Review

9.2 Staff Pay Review

10. To approve the accounts and bank reconciliation for March
11. To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.
12. To discuss and make agreement on returned tenders
 - 11.1 Greenfield Centre Window Replacement
 - 11.2 Grass Cutting Contract
 - 11.3 Pavilion Upgrade
13. To discuss the issues with completing the consultation for the South Gloucestershire Local Plan
14. To review and make agreement on the Frenchay Car Park Proposal
15. To consider holding some Council Meetings in Frenchay Village Hall
16. Any other items to note from members

If you intend to film or audio record this meeting, please inform the clerk beforehand so necessary arrangements can be made