

**FINANCE & GENERAL PURPOSES COMMITTEE MINUTES**

17<sup>th</sup> April 2025

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(A)	D Marriott	(A)
N Beebee	(P)	L Fogg Rogers	(A)
C Watkins	(P)	N Labuschagne	(A)

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180.04/25 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

181.04/25 Apologies.

Cllrs Marriott, Fogg Rogers, Kembery.

182.04/25 Declaration of Interests under the Localism Act 2011.

None

183.04/25 Public participation

None

184.04/25 To agree the minutes of meeting held on 17<sup>th</sup> March 2025

**RESOLVED**, the minutes of the meeting held on 17<sup>th</sup> March 2025 were agreed and signed.

185.04/25 Clerk's report and action update

**Noted**

Agreed spending limits for the Climate and Nature Committee Terms of Reference have been updated and added to the website.

Agreed Asset Register has been updated to the website.

Daily spending limit has been reduced to £25,000.00

Roofing repairs are complete and confirmation has been received advising the insurance company is now satisfied.

List of Street Care works has been submitted.

LA Windows have been instructed to replace the windows in the hall. Awaiting a installation date.

A contractor has been found to carry out decorating in the main hall and foyer of GC. Works due to start in July.

Reserves document has been updated and reserves agreed at previous F&GP have been transferred.

**Pavilion Update:** Contracts were signed on 10<sup>th</sup> April 2025 with CGW (as agreed in Full Council 07.04.2025). Works to commence 12<sup>th</sup> May 2025 with a latest completion date of 3<sup>rd</sup> October 2025.

### **OUTSTANDING ACTIONS 14<sup>th</sup> April 2025**

157.02/25 To discuss exercise equipment for Frenchay Parklands  
**Cllr Eldridge to present ideas and costings to next meeting.**

Clerk has written to the police to ascertain the continued use of rooms at The Greenfield Centre. **10/4 – Estates Officer to visit the GC and confirm usage by end of September.**

**169.03/25: Clerk to get quotes from Solicitors to review leases.** I have spoken with three companies, one doesn't provide this service and the other two haven't got back to me.

**169.03/25: Clerk to provide an example sport club lease.** I haven't had the chance to do this yet.

186.04/25 Reports from members:  
Frenchay

Cllr Watkins advised that there has been more fly tipping in Frenchay car park of two TV's this has now been removed by Cllr Kembery over the weekend.

Cllr Watkins mentioned the Litter picker vacancy, assistant clerk advised that there are still a few more details to be sorted before we are able to recruit.

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Cllr Beebee advised that the pump at the duck pond is now turned on with a timer.

Cllr Beebee advised that the Recreation Ground skate park has been vandalised with paint. Assistant clerk advised that we are looking to clear this up in the week and that we have asked if anyone knows who is responsible to contact the clerk to invoice them.

The Dingle, Winterbourne Down and Hambrook

Cllr Watkins advised that despite the signs placed there are still lorries ignoring them and coming down Damsen Bridge, also a 47 tone lorry was seen stuck on Church Road and being directed out.

The Greenfield Centre

Assistant clerk advised of the works being carried out that are on the clerk's report.

East of Harry Stoke

Cllr Sykes advised there is a meeting next week for this site in which she will be attending.

187.04/25 To agree the following grant requests:

Winterbourne Sports Association - £1,644.92.

**RESOLVED, to approve a part payment of the grant request - £1244.92 which excludes the £400 for lights and recommend to Full Council. Clerk to contact WSA to query the light claim.**

The Greenfield Club - £3,000.00

**RESOLVED, to not approve the grant request. Clerk to request more detailed information and present this at the next F&GP.**

Frenchay Cricket Club - £1,860.00

**RESOLVED, to approve the full grant request and recommend to Full Council.**

188.04/25 To discuss and make agreement on quotes received for a structural survey for the Greenfield Centre

Due to the lack of information available for one surveyor and the price difference the council would like to contact structural surveyors and confirm what we need from this report.

- Full structural survey
- Life expectancy for the building
- Suggestions

**Clerk to contact surveyor to get more information of what they provide and to present this at the next F&GP.**

189.04/25 To review the Window Replacement contract award decision and make recommendation.

Concerns had been raised regarding the company that was awarded the contract to replace the damaged windows in the Greenfield Centre. **RESOLVED, to recommend to Full Council to use a different supplier.**

190.04/25 Any other items to note from members

None

Meeting concluded 7.56pm