



# Winterbourne

## PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at  
The Greenfield Centre, Park Avenue, Winterbourne, on

**Monday 2<sup>nd</sup> June not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving  
upon the business to be transacted at the Meeting as set out hereunder.

Dated this 28<sup>th</sup> May 2025

Clerk: Sarah Lucy

To: All Members of Council

### **BUSINESS TO BE TRANSACTED**

#### **A G E N D A: -**

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.***

1. Evacuation procedure
2. Apologies for Absence
3. Chair's Announcements
4. Public participation  
*The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.*
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of Council meeting held on 12<sup>th</sup> May 2025  
  
To note the Minutes of:  
Planning Committee meetings held on 12<sup>th</sup> and 19<sup>th</sup> May 2025  
Finance & General Purposes meeting held on 19<sup>th</sup> May 2025  
Climate & Nature Committee meeting held on 21<sup>st</sup> May 2025
7. To receive and consider the Clerk's Report and Actions Update
8. To approve the invoices presented for payment, together with any invoices received since the publication of the agenda.

9. To consider, and make agreement, on recommendations from the Finance & General Purposes Committee

9.1 Grant Requests

Winterbourne Sports Association - £400.00

10. To consider, and make agreement, on recommendations from the Climate & Nature Committee

10.1 To recruit a Climate & Nature Administrator on a 6 month trial

10.2 Sponsorship of the planters in Flaxpits Lane

10.3 Agree wording for the lecterns planned for our Green Spaces.

11. To approve the Conflict of Interest form for BDO LLP
12. To approve the Annual Accounts 2024/2025
13. To approve the Annual Governance Statement for 2024/2025
14. To approve the Annual Accounting Statement for 2024/2025
15. To resolve to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB loan of £100,000.00 over the borrowing term of 5 years for the refurbishment and upgrade of the Sports Pavilion at The Recreation Ground, Winterbourne. The annual loan repayments will come to around £21,000.00. It is not intended to increase the council tax precept for the purpose of the loan repayments.
16. To discuss, and make agreement, on the Greenfield Window replacement.
17. To appoint the independent, internal auditor for 2025/2026
18. To discuss, and make agreement, on adding St Elizabeths Hall to the outside bodies list and appoint a Councillor.
19. To discuss, and make agreement, on a request to increase engagement with St Michael's Primary school.
20. Any items to be noted.

***If you intend to film or audio record this meeting, please inform the clerk beforehand.***