

PARISH COUNCIL MEETING**7th July 2025**

J Amos (in the Chair)

J Amos	(P)	P Kembery	(A)
F Arkley	(P)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(A)	D Marriott	(A)
D Eldridge	(P)	L Fogg Rogers	(P)
M Goodman	(A)	P Sykes	(P)
S Hancock	(P)	C Watkins	(P)

Also in attendance: one member of the public.

43.07/25 - Evacuation procedure – leave via the fire door and assemble in the play area
Noted

44.07/25 - Apologies for Absence
Apologies were received from Cllrs Goodman , Collins, Marriott and Kembery

45.07/25 – Chairs’ Announcements
None

46.07/25 – Public Participation
The member of the public spoke regarding item 11.

The Chairman agreed to bring item 11 forward to this point in the meeting. For the purposes of the minutes the minutes will remain in agenda order.

47.07/25 – Declarations of Interest under the Localism Act 2011
Cllr Labuschagne: South Gloucestershire Councillor
Cllr Beebee: Paul’s Place grant

48.07/25 - To approve of the Minutes of Council meeting held on 2nd June 2025
RESOLVED, to approve.

to note the Minutes of:
Planning Committee meetings held on 2nd and 16th June 2025
Finance & General Purposes meeting held on 16th June 2025
Climate & Nature Committee meeting held on 18th June 2025
All Noted

49.07/25 - To receive and consider the Clerk’s Report and Actions Update
All items on the Clerks report were noted.

50.07/25 To approve the monthly accounts for May and June and the first quarter accounts
RESOLVED, to approve.

51.07/25 - To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.
RESOLVED, to approve.

52.07/25 - To consider agree recommendations from the Finance & General Purposes Committee:

52.07.01/25 - Grant Requests

Paul's Place - £788.00. Cllr Beebee left the room and did not participate in the vote.

RESOLVED, to pay the full amount

Great Western Air Ambulance - £250.00

RESOLVED, to pay the full amount

Greenfield Club - £250.00

RESOLVED, to pay the full amount

All Saints Church - £1,000.00

RESOLVED, to pay the full amount

Frenchay Cricket Club - £96.40

RESOLVED, to pay the full amount

53.07/25 To discuss parking charges at Flaxpits Lane car park and agree a response to submit to South Gloucestershire Council.

Clerk gave an update on comments that had been received from the local businesses on Flaxpits Lane. All businesses had seen a reduction in revenue, staff are having to park on residential side streets resulting in confrontations with residents and causing traffic problems for drop off and pick up of Winterbourne Academy. Traffic congestion in the area has increased. A few of the businesses advised they may not survive if the charges stay as they are. In addition, comments received that the two free parking spaces and difficult to park in especially with overgrown vegetation. A member of the public has been recording the usage of the car park (appendix A) which shows how little it is being used. It was noted that there has been confusion that people parking in the disabled spaces still have to get a ticket, even though they do not have to pay.

It is considered that the issues caused by the parking charges are not only effecting local businesses and residents but also causing safety problems. The coop have reported an increase in damage to cars and also a lady was knocked over. Due to the increased parking on residential streets, it has become more hazardous for students who cycle to school.

Members noted that the charges themselves appear to be higher than in other Councils.

RESOLVED, it was agreed to contact South Gloucestershire Council highlighting the above and to suggest changes that could help to solve some of the issues being experienced: To have the whole car park as free for one hour, to increase the number of free spaces, to issue parking passes to local businesses and to review the cost of the parking.

The Parish Council to advise local businesses and residents and suggest attending the next South Gloucestershire Council Committee meeting to be held 16th July. Anyone wanting to attend need to pre-register at DemocraticServices@southglos.gov.uk

54.07/25 – Update on the East of Harry Stoke Development. To include the sports field and travel pathway.

Cllr Sykes shared the presentation from a meeting that was attended by herself, Cllr Bruce and Cllr Collins. The presentation was regarding 'plot 4', an area earmarked for sports pitches and facilities. Correspondence is due to be sent out asking for any parties to express an interest in running the facility.

RESOLVED, to consider the request once it has been received.

Cllr Bruce gave an update on the travel pathway and advised is awaiting a response.

55.07/25 – Update on Frenchay Car Park security. To agree to lower the height barriers.

Cllr Kinsey gave an update on the options that had been considered to combat the fly tipping and anti-social behaviour in the Frenchay Car Park and proposed the preferred solution would be to lower the height barrier, and install Wi-Fi in the museum which the CCTV cameras could connect.

RESOLVED, all members in agreement with proposal.

56.07/25 – To approve repair costs for Frenchay Parklands Play Area

RESOLVED, to approve

57.07/25 – To agree the type of shutters for the pavilion at the Recreation Ground

RESOLVED, to change the bi-fold pavilion shutters to electric rather than manual at an increased cost of £5,427.60. Clerk to question why electric shutters were not suggested in the original specification / tender if deemed necessary.

58.07/25 – To discuss, and make agreement, on the insurance renewal quote

A query was raised regarding the green spaces assets and if they are covered by public liability insurance. Also, if we need to provide an asset list.

RESOLVED, to accept the proposed quote and raise the queries.

59.07/25 – To discuss, and make agreement, on changes to the wording on the byelaws application

RESOLVED, Clerk to make suggested changes and re-submit.

60.07/25 To discuss, and note, the internal audit recommendations

RESOLVED, the internal audit recommendations were noted. Clerk to clarify what spot checks are necessary by councillors

61.07/25 To discuss, and make agreement, on the overgrown vegetation: Sunnyside Lane

RESOLVED, as the Parish Council do not own Sunnyside Lane therefore will not cut back the vegetation.

62.07/25 To agree policies sent out for review:

- CCTV
- Data Protection
- Health and Safety
- Safeguarding

Comments made regarding safeguarding policy and CCTV policy, clerk to add to the policies and distribute.

63.07/25 Any other items to note from members

Cllr Kinsey advised he had received complaints regarding residents parking in the bus space in Frenchay and also issues with parking around the dentist.

Meeting Concluded 8.05 pm

