

**PARISH COUNCIL MEETING**

**4<sup>th</sup> August 2025**

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(A)	J Kinsey	(A)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(A)	D Marriott	(A)
D Eldridge	(A)	L Fogg Rogers	(P)
M Goodman	(A)	P Sykes	(P)
S Hancock	(A)	C Watkins	(P)

Also in attendance: 1 Member of the Public.

64.08/25 - Evacuation procedure – leave via the fire door and assemble in the play area  
Noted

65.08/25 - Apologies for Absence

Apologies were received from Cllrs Collins, Eldridge, Marriott, Hancock, Arkley, Kinsey and Goodman.

66.08/25 – Chairs’ Announcements

None

67.08/25 – Public Participation

None.

68.08/25 – Declarations of Interest under the Localism Act 2011

Cllr Labuschagne: South Gloucestershire Councillor

69.08/25 - To approve of the Minutes of Council meeting held on 7<sup>th</sup> July 2025

RESOLVED, to approve.

to note the Minutes of:

Planning Committee meetings held on 7<sup>th</sup> and 21<sup>st</sup> July 2025

Finance & General Purposes meeting held on 21<sup>st</sup> July 2025

Climate & Nature Committee meeting held on 23<sup>rd</sup> July 2025

Staffing Committee meeting held on 7<sup>th</sup> July 2025

**All Noted**

70.08/25 - To receive and consider the Clerk’s Report and Actions Update

All items on the Clerks report were noted.

❖ **Pavilion Refurb:**

- A movement fund application has been submitted to Sport England on 12<sup>th</sup> May. Applications can take up to six weeks to process – 07/07 – application still being processed. 29/7 – application still being processed.
  - A site meeting took place on Thursday 24<sup>th</sup> July with Cllrs Kembery, Lloyd and Eldridge on site. Agreements regarding drainage were given. CGW advised of additional works to consider: including rendering.
- ❖ A Parish Council response has been sent to South Gloucestershire Council regarding the car parking charges in Flaxpits Lane. In addition, letters were distributed to business owners advising them to attend the South Gloucestershire Council meeting. Cllr Bruce was in attendance.
- ❖ Internal Audit Spot checks have been advised by the internal auditor. Clerk to add to F&GP agenda.
- ❖ Bye-Laws application re-submitted.
- ❖ Purchase Order raised for park repairs.

Current Outstanding Actions From Previous Council Meetings

- ❖ Cllr Labuschagne to enquire where Winterbourne Parish fits with any South Gloucestershire Youth Services.
- ❖ **Tuckett Field Easement:** Clerk has sent details to Daniel Woodman solicitors. 07/07- Clerk has chased for an update and awaiting a response. 29/7 chased and awaiting a response.
- ❖ **Pitch Maintenance Programme:** 07/07 A meeting was held on 18<sup>th</sup> June with CPS Grounds Ltd, who look after the green spaces that Frampton PC own. Awaiting costs. 29/7 still awaiting costs from CPS. Clerk has also requested a quote from Prestige Grounds Maintenance.
- ❖ **Sponsorship of planters in Flaxpits Lane:** SH and Clerk to produce a 'package' to present to local businesses. 07/07 – on-going. 29/7: on-going.
- ❖ **Frenchay Car Park:** Cllr Kinsey to discuss Wi-Fi with the museum. Height barrier costs being sought.

71.08/25 - To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.  
RESOLVED, to approve.

72.08/25 - To consider agree recommendations from the Finance & General Purposes Committee:

72.08.01/25 - Grant Requests

Frenchay Cricket Club - £313.85

RESOLVED, to pay the full amount.

Frenchay and Downend Tennis Club - £448.99

RESOLVED, to pay the full amount.

72.08.02/25 Fishing Break

RESOLVED, to approve.

Cllrs would like the Angling Club to come to a meeting and present the best solution on managing the Duck Pond and to also give us information on how many members they have to date.

**Action: Clerk to contact Angling Club to invite them in.**

73.08/25 To the 'visually important hillside report' and consider a parish council response to South Gloucestershire Council

RESOLVED, for the clerk to pass Cllr Bruce's email on, to agree, add or change the response Cllr Bruce has formed for South Gloucestershire Council. To discuss and agree next Full Council meeting.

**Action: Clerk to forward email on to Cllrs and to put agenda item on next full council meeting.**

74.08/25 – To discuss the Greenfield Centre Structural Survey

RESOLVED, clerk to form a priority sheet and to pass on to Cllrs for any help they may be able to give, to get immediate actions completed by either the handyman or contractor.

Cllr Watkins suggested to form a working group to help with this.

Cllrs agreed that a 5-10 year plan should be made for the building.

**Action: Clerk to pass on the priority sheet and to arrange for works to be done.**

**Action: Clerk to also arrange a meeting for the 5-10 year plan with all Cllrs.**

75.08/25 – To agree the Local Government Services Pay Agreement 2025.

RESOLVED, to approve.

76.08/25 – To discuss, and make agreement on, the rendering proposal from CGW for the pavilion

RESOLVED, for Cllr Lloyd to get a second cost from someone recommended and for the clerk to get a patch repair quote.

**Actions: Cllr Lloyd to get a quote and Clerk to get a patch repair quote.**

Other Pavilion items:

CCTV and alarm quote by current provider was viewed today by Cllrs – Cllrs would like two more quotes.

**Action: Clerk to get two more quotes.**

RFI for roof for the pavilion -Cllrs questioned if needed, could we knock it down or leave it as it is – re-render - Cllrs would like to get quotes and options for this.

Cllr Bruce also questioned if this was in the original bid?

**Action: Clerk to get quote and options for this.**

77.08/25 Any other items to note from members

Cllr Amos raised that travelling in and out of Winterbourne has become very difficult with the amount of works being done by South Gloucestershire Council. Cllr Labuschangne understands the frustration but explained that South Gloucestershire Council have grant deadlines that have to be met.

Cllr Bruce raised Flaxpits Car Park meeting that had been held for review with local businesses and residents. Advised that South Gloucestershire Council are now reviewing, Cllr Labuschangne will see if he can get an update but advised that if Cllr Bruce does not receive a response from South Gloucestershire Council to contact them.

**Meeting Concluded 8.02pm**

