

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

18th August 2025

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(A)	D Marriott	(A)
N Beebee	(P)	L Fogg Rogers	(A)
C Watkins	(P)	N Labuschagne	(P)

Cllr Kembery nominated Cllr Kinsey as their representative

One member of the public was also in attendance.

55.08/25 Evacuation procedure - Leave via the fire door and assemble outside in the play area.

Noted

56.08/25 Apologies.

Cllrs Marriott, Fogg-Rogers and Kembery

57.08/25 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

58.08/25 Public participation

None

59.08/25 To agree the minutes of meeting held on the 21st July 2025

RESOLVED, the minutes of the meeting held on the 21st July 2025 were agreed and signed.

60.08/25 Clerk's report and action update

Noted and RESOLVED: Cllr Loyd to gain clarification on the specifics of what the bar and kitchen area will encompass and when the works are scheduled. Clerk to confirm funding from Winterbourne Sports Association.

The decorating of the main hall and foyer is complete

The windows in the Greenfield Club and Big Bears should be completed by Monday 18th August. There is a vast improvement.

Our Sport England Grant application has been rejected due to 'insufficient information' Clerk has raised a complaint as no extra information was requested prior to the decision being made. Clerk will create a go-fund me page.

The Pavilion refurbishment is on track with the roof expected to be on in a couple of weeks.

A small football pitch has been marked out on Hambrook Common covering some of the cricket pitch. Hambrook Sports Club do not know who did it and we are having difficulty finding out who did.

Cllrs Kembery and Watkins met with the applicant who has requested a memorial bench on Frenchay Common to determine the siting. This will now go on to the next Full Council agenda.

The NatWest transfer has been submitted

Village Hall checklist has been sent to councillors. Cllrs Watkins has discussed with Frenchay Village Hall.

The Asbestos Survey has taken place and we are awaiting the report.

Outstanding Actions

Benches for Hambrook Common – 18/8 yet to be ordered

Hambrook Common – hogging path: 18/8 quote requested from Frome Valley Landscaping

Best Life Day Club benches: 18/8 Clerk has requested a meeting to advise where they would like to site the benches but has not had a reply.

Public use of tennis courts: 18/8 Clerk has contacted the Tennis Club but has received no reply as yet.

61.08/25 Reports from members:

Frenchay

A meeting is scheduled with Frenchay museum to discuss the Wi-Fi.

A meeting is scheduled with One Planet Matters to discuss future activities and recognising the Parish Council support in OPM social media posts.

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Noted that the high volume of road works has caused disruption to the village.

The Dingle, Winterbourne Down and Hambrook

There is an investigation into a system where residents can report HGV's going over Damsons Bridge. These reports would affect a companies operating licence.

The Greenfield Centre

Clerk advised the asbestos survey has been returned today and sent out to members.

The question was raised as to what we should do next as a company. **Clerk to contact surveyor.**

Clerk advised three companies had been contacted following the structural survey report to discuss the absence of fire compartmentation in the loft space. A survey is required to assess the requirements. Two quotes were received with the Clerk recommending to use Firewall at a cost of £695.00 as this was the cheapest quote and

they give 50% of the price back if you use them to do the work. All members were in agreement.

East of Harry Stoke

Cllr Bruce has continued to contact South Gloucestershire Council to make them aware there is no integrated plan for pedestrian and cycle routes to Winterbourne.

Clarification was requested where exactly the boundary for Winterbourne Parish Council is. **Clerk to confirm.**

62.08/25 To discuss and make agreement on CCTV provision at the pavilion

Three quotes were considered. I-Spy's package was slightly more expensive but had a better specification of equipment. Clarification was sought regarding the recording length of the CCTV. **RESOLVED, to appoint I -Spy. Clerk to advise I-Spy and clarify recoding length.**

63.08/25 To discuss the legal response to the National Trust easement request

Members discussed the response that had been received from the solicitors.

RESOLVED, to send a letter to National Trust with the comments from the solicitor.

A query was raised as to the legality of granting an easement if we do not hold the title deeds. **Clerk to ascertain the situation with land registry documents.**

64.08/25 To discuss the 'spot checks' recommended by the internal auditor

RESOLVED, Cllrs Watkins and Sykes will carry out quarterly spot checks as per the recommendations. To start in November.

65.08/25 To discuss and make agreement, on a request from Hambrook Sports Club for a Sunday Youth Team to use Whiteshill Common

Members discussed the request but felt there was not enough information provided in order to make an informed decision. They would like clarification as to whether the team are affiliated with Hambrook Sports Club or are a separate entity and will Hambrook Sports Club take responsibility for the actions of the team. As this is a request to start in September, it is suggested to discuss in the September Full Council meeting.

RESOLVED, Clerk to gain more information.

66.08/25 To announce the winners of the Spring Nature Photography Competition

RESOLVED, that photographs 1, 7 and 9 were the winners. Clerk to contact winners and publish result on social media.

67.08/25 Any other items to note from members

Still a lot of ill feelings in Winterbourne regarding the Car Park charges. Suggested to add to the next Full Council agenda. Also to ask for a cost analysis from South Gloucestershire Council for Flaxpits Car Park. **Clerk to add to Full Council agenda and contact South Gloucestershire Council.**

A monitoring mast has appeared in Frenchay and members would like to know what it is for. **Clerk to contact South Gloucestershire Council.**

Meeting concluded 8.05pm