

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

15th September 2025

N Beebee (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(A)	D Marriott	(P)
N Beebee	(P)	L Fogg Rogers	(P)
C Watkins	(A)	N Labuschagne	(P)

Cllr Kembery nominated Cllr Collins as their representative
One member of the public was also in attendance.

68.09/25 Evacuation procedure - Leave via the fire door and assemble outside in the play area.
Noted

69.09/25 Apologies.
Cllrs Watkins and Kembery

70.09/25 Declaration of Interests under the Localism Act 2011.
Cllr Labuschagne: South Gloucestershire Councillor

71.09/25 Public participation
None

72.09/25 To agree the minutes of meeting held on the 18th August 2025
RESOLVED, the minutes of the meeting held on the 18th August 2025 were agreed and signed.

71.09/25 Clerk's report and action update
Noted

A meeting was held with Western Building Consultants to discuss the additional costs to the pavilion refurbishment and to discuss rendering options. Cllrs Kembery and Watkins also attended site with Western Building Consultants.

The final form to receive the Government loan has been submitted and, hopefully, funds will be transferred next week.

A representative of Robyn Maggs attended a pavilion site visit with CGW to look at the bar and kitchen area.
Winterbourne Sports Association have been advised that there will be no grant funding for new furniture for the pavilion clubroom. They will set up a 'go fund me' page.

The Annual Governance and Accounting Review (AGAR) has been returned from the external auditor. There were no concerns raised.

Clerk sent the East of Harry Stoke boundary line to members.

A letter has been sent to National Trust regarding the easement request.

No further information has been received regarding the request for an additional youth team to play at Hambrook Common.

A response was received from South Gloucestershire Council advising they did not know what the monitoring mast was for.

OUTSTANDING ACTIONS

Benches for Hambrook Common – 18/8 yet to be ordered. 15/8 yet to be ordered

Hambrook Common – hogging path: 18/8 quote requested from Frome Valley Landscaping. 15/8 awaiting quote

Best Life Day Club benches: 18/8 Clerk has requested a meeting to advise where they would like to site the benches but has not had a reply. 15/9 no reply. Clerk to close item until it is raised again.

Public use of tennis courts: 18/8 Clerk has contacted the Tennis Club but has received no reply as yet. 15/9 no reply received.

Clerk is requesting land registry documents for Tuckett Field.

72.09/25 Reports from members:

Frenchay

A meeting was held with Frenchay museum where it was agreed to help provide them with WIFI so the Parish Council could also use it for the CCTV in the car park.

Winterbourne, to include the Recreation Field, Duck Pond and Allotments

Residents have been asking how to fish at the Duck Pond – **Clerk will update the website**

Concerns raised regarding potential development of the Silverhill Site. Cllr Bruce advised that the local listing application has been submitted. Noted that no planning applications are on the South Gloucestershire Council planning portal.

The Dingle, Winterbourne Down and Hambrook

Noted that the high volume of road works has caused disruption in Hambrook.

Cllr Fogg-Rogers advised that a petition has been created for a crossing at Whiteshill Common

The Greenfield Centre

Noted that people are parking on the hatched area by the defibrillator as they are quite faded. **Clerk to get the hatched area re-painted.**

East of Harry Stoke

Noted there is a Stakeholder Group meeting in October.

73.09/25 To agree the following grant requests:

Frenchay and Downend Tennis Club: £60

RESOLVED, to approve the full amount and recommend to Full Council.

74.09/25 To discuss the response from Hambrook Primary School regarding the use of Whiteshill Common

RESOLVED, to produce a user agreement for anyone using Whiteshill Common. To include a condition to attend the Hambrook Commons Committee Meeting. **Clerk to produce agreement and present at the next Full Council Meeting.**

75.09/25 To discuss, and make agreement on withdrawing funds from the Nationwide Savings Account

Clerk advised that Redwood Bank had denied the emergency withdraw request.

Proposal to apply to Nationwide Savings Account for an emergency withdraw and, if successful, cancel the Redwood 95 day notice withdraw.

RESOLVED, to apply for the emergency withdraw from Nationwide Savings Account.

76.09/25 To discuss a request to operate a coffee van in the parish

Noted that there is bunding around all our commons which would stop a van from getting onto the grass. If the van wanted to operate the road it would need a street trader licence and permission from Highways. Suggested that the applicant speaks with the trustees of the old Frenchay primary school, as they could potentially operate from there.

RESOLVED, to deny the request, Clerk to contact the applicant with the above suggestions.

77.09/25 Any other items to note from members

A question was asked regarding the Flaxpits Lane Car Park: Clerk advised that comments are being sought from residents which will be put in a document and presented at the next Full Council meeting.

Meeting concluded 7.56pm