

PARISH COUNCIL MEETING

6th October 2025

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(A)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(A)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(A)
M Goodman	(A)	P Sykes	(P)
S Hancock	(A)	C Watkins	(A)

Also in attendance: 2 members of the public

92.10/25 - Evacuation procedure – leave via the fire door and assemble in the play area
Noted

93.10/25 - Apologies for Absence

Apologies were received from Cllrs Hancock, Arkley, Fogg Rogers, Collins, Goodman and Watkins

94.10/25 – Chairs’ Announcements

Chair read a statement regarding the flags in Winterbourne.

There have been discussions on social media locally on the flying of flags. Some residents have contacted Winterbourne Parish Council and suggested that the Union Jack and St George flags should not be on our flag poles. South Glos. Council have advised us they will start taking down unauthorised flags, of which there are many locally. It will cost the council on removal from roundabouts and other places where St George crosses and others have appeared.

There has been a debate nationally on whether flags represent pride or prejudice. I would like to state that Winterbourne Parish Council, regardless of the arguments for or against the flying of flags as noted at the opening statement in our agenda this evening says ‘Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability) Crime & Disorder, Health & Safety and Human Rights.’

In light of the synagogue attack last week in Manchester and other recent events, I would suggest that more than ever our community must try and live with compassion and tolerance and be a place to feel proud to live in.

This is not an agenda item for discussion but I’m sure everyone here understands why there is a need to make our views clear.

95.10/25 – Public Participation

A question was asked regarding the finances of the pavilion refurbishment and if the Parish Council were happy with the progress. Chair confirmed that the Parish Council is very happy with the

progress and there are no concerns over finances. There have been additional costs associated with the build, which have all been necessary for completion.

95.10/25 – Declarations of Interest under the Localism Act 2011

Cllr Labuschagne: South Gloucestershire Councillor

Cllr Lloyd: Winterbourne Sports Association and Football Club

96.10/25 - To approve of the Minutes of Council meeting held on 1st September 2025

RESOLVED, to approve.

to note the Minutes of:

Planning Committee meetings held on 1st and 15th of September 2025

Finance & General Purposes meeting held on 15th September 2025

Climate & Nature Committee meeting held on 17th September 2025

All Noted

97.10/25 - To receive and consider the Clerk's Report and Actions Update

Received and Noted.

❖ **Pavilion Refurb:**

- The Government loan has been received. Unfortunately the first repayment of £8,432.76 will be taken in October
- Nationwide agreed to our request for an emergency withdraw. Monies should be in NatWest General account in October.
- CGW are advising of a completion date of 31st October 2025

❖ No asbestos was found in the external cladding

❖ First budget meeting set for 14th October.

❖ Signs have been put on the planters in Flaxpits Lane.

❖ Updated Byelaw have been sent.

❖ The 'Visually important Hillside report' has been sent to South Gloucestershire Council

❖ Freedom of Information request sent regarding Flaxpits Lane Car Park charges. Response received and sent to members

Current Outstanding Actions From Previous Council Meetings

❖ Cllr Labuschagne to enquire where Winterbourne Parish fits with any South Gloucestershire Youth Services. 06/10 Cllr Labuschagne advised no funding available for Youth Services. Action closed.

❖ **Tuckett Field Easement:** Clerk has sent details to Daniel Woodman solicitors. 07/07- Clerk has chased for an update and awaiting a response. 29/7 chased and awaiting a response. 28/8 response received from solicitors and sent to National Trust. 06/10 Land Registry Documents have been sent for Tuckett Field. NT question if we have the deeds. Advise we are in the process of registration. **6/10 Land Registration Documents have been submitted.**

❖ **Pitch Maintenance Programme:** 07/07 A meeting was held on 18th June with CPS Grounds Ltd, who look after the green spaces that Frampton PC own. Awaiting costs. 29/7 still awaiting costs from CPS. Clerk has also requested a quote from Prestige Grounds Maintenance. 28/8 Clerk has contacted both companies again for quotes and has not had a response from either. 06/10: One quote has been received, awaiting two further quotes. **6/10: Still awaiting quotes. Clerk to chase**

- ❖ **Sponsorship of planters in Flaxpits Lane:** SH and Clerk to produce a 'package' to present to local businesses. 07/07 – on-going. 29/7: on-going. 6/10 On-Going. Clerk suggests item is closed. **6/10 Agreed to close this item.**

98.10/25 - To approve the monthly accounts for September
RESOLVED, to approve.

99.10/25 - To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.
RESOLVED, to approve.

100.10/25 – To consider the accounts for April to September against budget.
Clerk / RFO advised the majority of Parish Council spend happens in the first six months of the year which is why the budget spend is at 65%.
RESOLVED, to approve

101.10/25 - To consider agree recommendations from the Finance & General Purposes Committee:

102.10.01/25 – Grant Request
Frenchay and Downend Tennis Club - £60
RESOLVED, to award the full amount.

103.10/25 – To discuss the car parking charges at Flaxpits Lane
Clerk advised some residents responded to the social media post asking for comments. Discussion regarding whether there is an option for the Parish Council to buy or rent the car park and run instead of South Gloucestershire Council.
RESOLVED, Clerk and Cllr Labuschagne will add the residents comments, and the possibility of the Parish Council buying or leasing the car park to a further letter to send to South Gloucestershire Council.

104.10/25 – To consider the External Audit report
Noted. Members thanked the hard work of the office staff in submitting a successful AGAR.

105.10/25 – To discuss and agree content for the Sports Club leases and Commons Usage Agreements.
Discussion around the length of the lease. Agreed at 25 years.
RESOLVED, Clerk to add addition member comments and send to the Sports Clubs for comment and to adopt at the next Full Council meeting.

106.10/25 – To discuss, and make agreement, on the continuation of the Youth Club.
All members were pleased with the success of the Youth Club.
RESOLVED, agreed to continue for the current financial year.

107.10/25 – To discuss, and make agreement, on funding the WIFI at Frenchay museum.
Cllr Kinsey gave an update on the costing for an 18 month trial of sharing WIFI with Frenchay museum.
RESOLVED, all members in agreement with the 18 month trial.

108.10/25 – To consider a request to provide funding for Winterbourne Library
Whilst the Parish Council are compassionate about what the library is trying to achieve, it was felt that at this time the Parish Council would not be able to fund the £4,620.00 South Gloucestershire Council is requesting for an extra two hours on a Tuesday.

RESOLVED, to deny the funding request. **Clerk to advised SGC.**

109.10/25 – To consider a request for a temporary speed visor on Beckspool Road, Frenchay
RESOLVED, agreed. **Clerk to action**

110.10/25 Any other items to note from members

The Net Biodiversity Gain scheme was suggested as an option for the Parish Council Green Spaces. Clerk advised the Climate and Nature Committee are already investigating this option.

Clerk advised of the Summer Competition Winners:

1st – Sheelagh Mason

2nd – Simon Goodwin

3rd – Callum Barraclough

Meeting Concluded 8.07pm