



FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

15th December 2025

C Watkins (in the Chair)

P Bruce (P)
P Kembry (P)
N Beebee (P)
C Watkins (P)

P Sykes (P)
D Marriott (A)
L Fogg-Rogers (P)
N Labuschagne (P)

Two members of the public in attendance

105.12/25 Evacuation procedure - Leave via the fire door and assemble outside in the car park

Noted

106.12/25 Apologies.

Cllr Marriott

107.12/25 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

108.12/25 Public participation

None

109.12/25 To agree the minutes of meeting held on the 17th November 2025

RESOLVED, the minutes of the meeting held on the 17th November 2025 were agreed and signed.

110.12/25 Clerk's report and action update

Noted

The theme of waters and rivers has been chosen for street names for the Hambrook Development.

The Environment Agency have confirmed that there is nothing wrong with the oxygen levels at the Duck Pond. The fish are dying due to 'Diatom Algae' which is a spiky algae which sticks to the gills. The fish try to protect themselves by producing more of the algae and they slowly suffocate themselves as it sticks to the gills. It is very rare and the only thing that can be done is to put in barley straw which we have. They did advise that the bigger fish are much more able to cope, which is why the majority of dead fish are small.

The Byelaws have been returned with two amendments to make. This will be discussed at the next Full Council meeting.

The Council Tax Base figures have been received (4418) and are only 4 extra than the figure used to calculate the budget (4414)

The user agreements for the pavilion have been signed by the Cricket Club, Adult Football and Junior Football.

Outstanding Actions

Hambrook Common – hogging path: 18/8 quote requested from Frome Valley Landscaping. 15/8 awaiting quote. 20/10 awaiting quote. 06.11: Clerk has advised Cllr Fogg-Rogers to consult with Frome Valley Landscaping to advise of the potential location. 10.12: no update

Clerk is requesting land registry documents for Tuckett Field. 20/10: Land registry is processing the application. 16.11: no update 10.12: no update

111.12/25 Reports from members

Frenchay (PK & CW)

Cllr Kembry advised he has requested an updated from Robert Everly at South Gloucestershire Council regarding our application for parking restrictions.

Cllr Kembry has requested the white lines are re-painted on Beckspool Road

Winterbourne, to include the Recreation Field, Duck Pond and Allotments (NB, SH: allotments, JL: Recreation Ground)

Nothing to report - see Clerks Report above regarding the duck pond

The Dingle, Winterbourne Down and Hambrook (LFR & DE)

Cllr Fogg Rogers has submitted a petition for a pedestrian crossing on Bristol Road, Hambrook. This will be read out at the next South Gloucestershire Council meeting.

Cllr Fogg Rogers has submitted a petition to keep the buses in Winterbourne when the Badminton Road reopens.

The Dingle is quite overgrown. This will be discussed in the Climate & Nature Committee meetings.

Correspondence has been received regarding the poor state of the Frome Valley Walkway. The Climate & Nature Committee will discuss this at a future meeting.

The Greenfield Centre (DN & Clerk)

Clerk advised that there had not been anymore leaks and that a quote for a fire compartmentation survey had been received that will be discussed at the next Full Council meeting.

East of Harry Stoke (PS & PB)

Nothing to report

112.12/25 To agree the following grant requests:

- St Micheals Church - £1,200

RESOLVED, to approve the full amount and recommend to Full Council.

- Hambrook Sports Association - £2,551.86

RESOLVED, to approve the full amount and recommend to Full Council subject to written confirmation from Cllr Eldridge

113.12/25 To review the Parish Council Reserves

Proposal to:

- Combine the two 'Environment' reserves.
- Close down Frenchay Parklands Contingency as this has now been fulfilled
 - Allocate funds to Pavilion refurb and administration to make them zero
 - Allocate remaining balance to Environment Contingency
- Transfer £62,180.56 from NatWest General Reserve account and £13,380.28 from NatWest 95 Day Saver account into NatWest 35 Day Saver account. The NatWest 35 Day Saver account will then hold all the reserves.

RESOLVED, all members in agreement with the proposal.

114.12/25 To consider closing some of the Parish Council savings accounts

Proposal: closing the Cambridge and Nationwide Accounts as they are 95 day notice accounts and we no longer hold a large amount of reserves now the pavilion has been refurbished.

RESOLVED, all members in agreement to accept the proposal.

115.12/25 To consider a quote from ROSPA for pond inspections

RESOLVED, all members in agreement to accept the quote. Clerk to request the report highlights what is a legal requirement and what is good practice.

116.12/25 To consider a letter received from Elm Park Primary School regarding concerns of increased racism in Winterbourne.

Clerk advised the letter has been passed to the local police beat team.

RESOLVED, all members in agreement to reply to Elm Park Primary School advising to discuss with the South Gloucestershire Community Engagement Team.

117.12/25 To consider purchasing sundry items for the pavilion.

Clerk advised that the Winterbourne Junior Football Club had not claimed their £2,000 equipment budget and requested it was used to buy equipment for the pavilion including tables and chairs.

RESOLVED, all members in agreement.

118.12/25 Any other items to note from members

No items from members

Meeting concluded 8.16pm