

FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

19th January 2026

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(A)
N Beebee	(P)	L Fogg-Rogers	(P)
C Watkins	(P)	N Labuschagne	(P)

One member of the public in attendance.

119.01/26 Evacuation procedure - Leave via the fire door and assemble outside in the car park

Noted

120.01/26 Apologies.

Cllr Marriott

121.01/26 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

122.01/26 Public participation

None

123.01/26 To agree the minutes of meeting held on the 15th December 2025

RESOLVED, the minutes of the meeting held on the 15th December 2025 were agreed and signed.

124.01/26 Clerk's report and action update

Noted

All actions regarding Reserves from last months meeting have been actioned.

Notice to close The Cambridge, NatWest 95 day and Nationwide accounts has been actioned.

ROSPA pond inspections booked for 11th/12th February

A letter was sent to Elm Park primary school as actioned in last months meeting.

Sundry items have been purchased for the pavilion as agreed in last month's meeting, including: tables, chairs, first aid station, urn, plants and crockery.

The Coronation Bench at the Dingle has been burnt.

We were successful in a grant application from South Gloucester Council of £2,800 to run cooking courses for adults and children.

The Wellness event took place on 17th January with requests to do every six months.

A fire audit is due 19th January.

OUTSTANDING ACTIONS

Hambrook Common – hogging path: 18/8 quote requested from Frome Valley Landscaping. 15/8 awaiting quote. 20/10 awaiting quote. 06.11: Clerk has advised Cllr Fogg-Rogers to consult with Frome Valley Landscaping to advise of the potential location. 10.12: no update 19.01: no update

Clerk is requesting land registry documents for Tuckett Field. 20/10: Land registry is processing the application. 16.11: no update 10.12: no update 19.01: no update

125.01/26 Reports from members

Frenchay (PK & CW)

The rotten bollards along Beckspool Road need to be replaced urgently to prevent cars parking on the grass, turning it into mud.

Winterbourne, to include the Recreation Field, Duck Pond and Allotments (NB, SH, JL)

The lane from Flaxpits Lane to The Recreation ground is in a bad state of repair with a lot of puddling. Clerk advised no one has responsibility for this lane as far as she is aware. There are also very large puddles by the Pavilion. **Clerk to add this as an agenda item for the next meeting.**

The newly grassed area outside of the pavilion has turned very muddy with the mud being brought into the pavilion. The area has been cordoned off, which is being ignored. **Clerk to investigate possibilities of extending the path.**

A risk assessment needs to be done for the area of land we lease at Huckford Quarry. **Cllr Bruce to action.**

The Dingle, Winterbourne Down and Hambrook (LFR & DE)

As mentioned in the Clerk's report – the King Charles Coronation bench has been burnt.

There are quite a lot of trees down on the Frome Valley Walkway. The ones across the path have been cleared but there are still a few that look dangerous. **Clerk to report to South Gloucestershire Council.**

The Greenfield Centre (DN & Clerk)

Clerk advised that there have not been any more leaks in the Greenfield Club ceiling. Agreed to now paint. **Clerk to action.**

East of Harry Stoke (PS & PB)

Nothing to report

126.01/26 To agree the following requests:

126.01.01/26 - Grant Requests

- Turtle CYP - £500.00. Proposal by LFG and seconded to give the grant on condition that sessions are carried out within the parish. RESOLVED, to approve the full grant on the aforementioned conditions and recommend to Full Council. **Clerk to contact applicant.**
- Citizens Advice South Gloucestershire - £500. RESOLVED, to approve the full amount and recommend to Full Council.
- Hambrook Sports Club - £2,697. Questions raised regarding the energy efficiency of the building, what grants have they already applied for and how will the proposed renovation effect the heating. RESOLVED, to not approve the grant until answers are received. **Clerk to contact applicant with questions.**
- Frenchay Cricket Club - £750.00. Confusion over how many individuals are booked on the coaching courses. RESOLVED, to approve the full grant and recommend to Full Council on condition the Clerk clarifies the application. **Clerk to contact applicant.**

126.01.01/26 – Memorial Bench

- Whiteshill Common. Discussion regarding where the bench could be sited. **Cllr Fogg-Rogers to discuss with the Hambrook Commons Committee.**

127.01/26 To consider and make agreement on implementing dual sign off for invoices over £1,000 via NatWest Bankline

Cllr Watkins asked if there were enough bank signatories, Clerk advised that it should be ok and to see how it goes and other users could be added at a later date if necessary.

RESOLVED, all members in agreement to implement NatWest Bankline. **Clerk to action.**

128.01/26 To consider and make agreement on a proposal for Duckpond Treatments

Recommendations from Furnace Mill were considered. The Climate and Nature Committee have also been looking at working with the Environment Agency for any alternative treatments. Proposal to agree the quote and works but delay actioning until after the next Climate and Nature Committee meeting in case they find an agreeable alternative.

RESOLVED, all members in agreement with the proposal.

129.01/26 Any other items to note from members

Cllr Watkins asked if all the other ponds could be assessed as per the Duck Pond. **Clerk to investigate.**

Meeting concluded 8.19pm