



# Winterbourne

## PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at  
The Greenfield Centre, Park Avenue, Winterbourne, on

**Monday 2<sup>nd</sup> February 2026 not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving  
upon the business to be transacted at the Meeting as set out hereunder.

Dated this 28<sup>th</sup> January 2026

Clerk: Sarah Lucy

To: All Members of Council

### **BUSINESS TO BE TRANSACTED**

#### **A G E N D A: -**

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.***

1. Evacuation procedure.
2. Apologies for Absence.
3. Chair's Announcements.
4. Public participation.  
*The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.*
5. Declarations of Interests under the Localism Act 2011.
6. To approve the Minutes of the Council meeting held on 5<sup>th</sup> January 2026.

To note the Minutes of:

Planning Committee meetings held on 5<sup>th</sup> and 19<sup>th</sup> of January 2026

Finance & General Purposes meeting held on 19<sup>th</sup> January 2026

Climate & Nature Committee meeting held on 14<sup>th</sup> January 2026

7. To receive and consider the Clerk's Report and Actions Update.
8. To approve the monthly accounts and bank reconciliation for January.
9. To consider the accounts for April to December against budget.

10. To approve the invoices presented for payment, together with any invoices received since the publication of the agenda.

11. To consider, and make agreement, on recommendations from the Finance & General Purposes Committee:

11.1 - Grant requests:

- Turtle CYP - £500.00. Proposal to award the grant on condition that sessions are carried out within the parish.
- Citizens Advice South Gloucestershire - £500
- Frenchay Cricket Club - £450.00

12. To consider, and make agreement, on recommendations from the Climate and Nature Committee:

- 12.1: Development of the grass verge opposite the Duckpond

13. To discuss the Car Parking charges at Flaxpits Lane and agree next steps

14. To discuss Youth activities

- 14.1: FACE report on Winterbourne Youth Club and Frenchay proposal

15. To consider, and make agreement, on recommendations from the Staffing Committee:

- 15.1 To discuss and make agreement to make permanent, the role of Climate and Nature Officer.
- 15.2 To discuss and make agreement on creating the new position of Amenities and Estates Officer
- 15.3 To discuss the Parish Council mobile phone.
- 15.4 To resolve that the following agenda items will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed.
- 15.5 To discuss and make agreement on the appointment of the Climate and Nature Officer
- 15.6 To discuss and make agreement on the appointment of the Amenities and Estates Officer
- 15.7 To discuss and make agreement on staff pay increases

16. Any items to be noted.

***If you intend to film or audio record this meeting, please inform the clerk beforehand.***