

PARISH COUNCIL MEETING

2nd February 2026

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(P)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(A)
P Bruce	(P)	J Lloyd	(P)
A Collins	(A)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(P)
M Goodman	(A)	P Sykes	(P)
S Hancock	(A)	C Watkins	(P)

Also in attendance: 2 members of the public

163.02/26 - Evacuation procedure – leave via the fire door and assemble in the car park
Noted.

164.02/26 - Apologies for Absence
Apologies were received from Cllrs Goodman, Hancock, Labuschagne and Collins

165.02/26 – Chairs’ Announcements
Chair reminded members to raise their hand if they wish to speak.

166.02/26 – Public Participation
A member of the public asked what are the parish council’s thought’s on the car parking charges at Flaxpits Lane. Chair advised this would be discussed during a later agenda item.

167.02/26 – Declarations of Interest under the Localism Act 2011
None

The Chair agreed to bring item 14 on the agenda forward to this point in the meeting, but for the purposes of the minutes the minutes remains in agenda order.

168.02/26 - To approve of the Minutes of Council meeting held on 5th January 2026
RESOLVED, to approve and signed.

to note the Minutes of:

Planning Committee meetings held on 5th and 19th January 2026

Finance & General Purposes meeting held on 19th January 2026

Climate & Nature Committee meeting held on 14th January 2026

All Noted

169.02/26 - To receive and consider the Clerk's Report and Actions Update
Received and Noted.

❖ **Pavilion Update:**

- A few outstanding issues including the drainage of the showers. A meeting was held 29th January with CGW and WBC, Cllrs Watkins, Lloyd and Clerk. A rubber strip has been laid which is, at present, stopping the water coming out of the showers. To be reviewed after four weeks. CGW suggested a mound being inserted at around £1,000.00
- ❖ The water supply at the allotments have been rectified – Bristol Water are now happy.
- ❖ The fire audit took place, report has been sent to members. Clerk to put as an agenda item for the F&GP.
- ❖ The painting of the ceiling in the Greenfield Club has been booked for 7th February.
- ❖ The 2026 / 2027 precept request has been submitted.
- ❖ The updated byelaws have been sent back.
- ❖ The allotment AGM took place on 14th January

Current Outstanding Actions From Previous Council Meetings

- ❖ **Tuckett Field Easement:** Clerk has sent details to Daniel Woodman solicitors. 07/07- Clerk has chased for an update and awaiting a response. 29/7 chased and awaiting a response. 28/8 response received from solicitors and sent to National Trust. 06/10 Land Registry Documents have been sent for Tuckett Field. NT question if we have the deeds. Advise we are in the process of registration. 30/10: awaiting response from land registry. 27/11: still awaiting response from land registry. NT have asked for permission in the interim which is on the 1st December agenda. 5/1: no response from land registry. 02/02: no response.

Policies: Members suggested updating the policies using ChatGPT and NALC guidelines. 5/10 ongoing. 02/02: Office has updated the policy review dates and will start sending to members in upcoming meetings. Action closed.

170.02/26 - To approve the monthly accounts and bank reconciliation for January
RESOLVED, to approve and signed.

171.02/26 - To consider the accounts for April to December against budget
RESOLVED, to approve.

172.02/26 - To approve the invoices presented for payment, together with any invoices received since the publication of the Agenda.
RESOLVED, to approve.

173.02/26 - To consider agree recommendations from the Finance & General Purposes Committee:

173.02.01/26 Grant requests:

- Turtle CYP - £500.00. Proposal to award the grant on condition that sessions are carried out within the parish. RESOLVED, to award the full grant on the proposed conditions.

- Citizens Advice South Gloucestershire - £500. RESOLVED, to award the full grant.
- Frenchay Cricket Club - £450.00 -RESOLVED, to award the full grant.

174.02/26 - To consider, and make agreement, on recommendations from the Climate and Nature Committee:

174.02.01/26 – Development of the grass verge opposite the Duckpond

Cllr Fogg Rogers advised the Avon Wildlife Trust had carried out a review of some of our green spaces and provided suggestions for improvement. This included the grass verge by the Duck Pond to plant bulbs and trees.

RESOLVED, members in agreement to allow the planting of bulbs, as long as they do not harm or interfere with existing wildfowl, and to not allow the planting of trees.

175.02/26 – To discuss the Car Parking charges at Flaxpits Lane and agree next steps

Members were disappointed that no response had been received from South Gloucestershire Councillor Rhodes to the three letters they had sent with their concerns and suggestions and no information had been supplied on the financial viability of the car park. Members discussed what could be done to highlight this issue to South Gloucestershire Council before the parish loses its local shops.

RESOLVED, to investigate monetary schemes whereby the parish council pay South Gloucestershire Council to lease the car park. To create a petition asking for each space to be free for one hour, to increase the number of free parking spaces, allow local business to apply for parking permits and to review the level of charge. This petition to be presented at the next South Gloucestershire Council meeting on the 18th March at the Civic Centre, Kingswood. The parish Council to urge all resident affected to attend this meeting. Ask businesses to complete a form to advise how they have been affected and to send, for a fourth time, the letter to South Gloucestershire Councillor Sean Rhodes and to copy in South Gloucestershire Councillor Chris Wilmore.

176.02/26 – To discuss Youth activities

Dawn from FACE (Foundation for Active Community Engagement) gave an update on the Youth Club and work they have been carrying out in Winterbourne. Dawn advised there is a core group of young people that regularly attend. Dawn advised they would plan to replicate this in Frenchay. To encourage engagement Dawn suggested involving the young people of Frenchay to be involved in the setting up of the club.

RESOLVED, to add to the February Finance and General Purpose Committee meeting an agenda item to discuss the costs.

177.02/26 – To consider, and make agreement, on recommendations from the Staffing Committee

Some members felt they had not be supplied with enough information to comment on this agenda item. Other members felt that any information required could be asked within the meeting. Clerk advised items 15.2, 15.6 and 15.7 would take affect from 1st April and therefore could be deferred until the next meeting.

- 15.1 To discuss and make agreement to make permanent, the role of Climate and Nature Officer. RESOLVED, all members in agreement to make permanent the role of Climate and Nature Officer.
- 15.2 To discuss and make agreement on creating the new position of Amenities and Estates Officer. RESOLVED, to defer until the next meeting.
- 15.3 To discuss the Parish Council mobile phone. RESOLVED, all members in agreement the mobile phone stays in the office and is used during office hours.
- 15.4 To resolve that the following agenda items will be closed to members of the public and press under the Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) by reason of the personal nature of the business to be discussed.

- 15.5 To discuss and make agreement on the appointment of the Climate and Nature Officer. RESOLVED, to agree to appoint Louise Barnett as the Climate and Nature Officer with affect from 3rd February 2026.
- 15.6 To discuss and make agreement on the appointment of the Amenities and Estates Officer. RESOLVED, to defer until the next meeting.
- 15.7 To discuss and make agreement on staff pay increases. RESOLVED, to defer until the next meeting.

178.02/26 Any other items to note from members

Cllr Fogg-Rogers advised that it looks like there will be a bus that will continue to run through Winterbourne and Hambrook, although the timetable is yet to be released..

Meeting Concluded 8.45pm

DRAFT