



## FINANCE & GENERAL PURPOSES COMMITTEE MINUTES

16<sup>th</sup> February 2026

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembry	(P)	D Marriott	(A)
N Beebee	(P)	L Fogg-Rogers	(A)
C Watkins	(P)	N Labuschagne	(P)

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One member of the public in attendance.

130.02/26 Evacuation procedure - Leave via the fire door and assemble outside in the car park

Noted

131.02/26 Apologies.

Cllrs Fogg-Rogers and Marriott

132.02/26 Declaration of Interests under the Localism Act 2011.

Cllr Labuschagne: South Gloucestershire Councillor

133.02/26 Public participation

None

134.02/26 To agree the minutes of meeting held on the 19<sup>th</sup> January 2026

**RESOLVED**, the minutes of the meeting held on the 19<sup>th</sup> January 2026 were agreed and signed.

135.02/26 Clerk's report and action update

Noted

The ceiling in The Greenfield Club has been painted.

Grass matting has been laid by the pavilion entrance which is helping with the mud.

Clerk has reported the dangerous trees on the Frome Valley Walkway to South Gloucestershire Council.

Clerk met with the NatWest account manager to discuss Bankline and is awaiting a meeting with the Bankline team.

Financial spot checks have been carried out.

We have been approached by BT to carry out a volunteering day in the parish.

Clerk met with the Clerk's from Frampton and Westerleigh to discuss ways of working together in the future.

A meeting was held with South Gloucestershire Councillor Rhodes to discuss the car parking charges at Flaxpits Lane.

Hambrook Primary School have marked out a football pitch on Hambrook Common without permission. Clerk has contacted them and they will send in a retrospective request.

The results of the fire audit were received and distributed. All recommendations have been discussed and actioned.

A query was raised regarding the 5 year electrical inspection as it would suggest only 50% of items were inspected and no certificates received following rectification works.

## **OUTSTANDING ACTIONS**

- ❖ Hambrook Common – hogging path: 18/8 quote requested from Frome Valley Landscaping. 15/8 awaiting quote. 20/10 awaiting quote. 06.11: Clerk has advised **LFR** to consult with Frome Valley Landscaping to advise of the potential location. 10.12: no update 19.01: no update 16.01: no update
- ❖ **Clerk** is requesting land registry documents for Tucket Field. 20/10: Land registry is processing the application. 16.11: no update 10.12: no update 19.01: no update 16.01: Response received that the application is likely to take 18 months therefore due November. **Action Closed until November.**
- ❖ Hambrook Common Bench: **LRF** to discuss with Hambrook Commons Committee the best location for the bench. 16.02 no update

## 136.02/26 Reports from members

### Frenchay (PK & CW)

One of the danger deep water signs has been snapped and thrown into the pond. The FRA had advised they will replace.

The gate between Tucketts Field and Frenchay Moor has dipped and become very muddy. Chippings need to be re-laid. **Clerk to action.**

Winterbourne, to include the Recreation Field, Duck Pond and Allotments (NB, SH, JL)  
A Christmas Tree and an Electric Bike had been thrown into the Duckpond. Both have now been removed.

### The Dingle, Winterbourne Down and Hambrook (LFR & DE)

No issues

### The Greenfield Centre (DN & Clerk)

Damp in the Early Years setting has resulted in Silver Fish in the carpet. **Clerk to get an additional quote for replacement.**

East of Harry Stoke (PS & PB)

No issues

137.02/26 To agree the following requests:

137.02.01/26 - Grant Requests

- Hambrook Sports Club: £3,806.41 (£750.00 Youth Equipment, £56.41 Water, £3,000 Grass cutting) RESOLVED, to award the full grant
- Frenchay Cricket Club: £89.96 (Youth Equipment) RESOLVED, to award the full grant

137.02.02/26 – Memorial Bench

- Frenchay Common RESOLVED, to allow the bench with the condition it replaces the burnt one. **Clerk to speak with applicant.**

138.02/26 To consider and make agreement on Bankline Users

Clerk advised that the new Bankline system from NatWest would required sign off from users to authorise payments.

RESOLVED, all members of F&GP would be set up as users to authorise payments.

139.02/26 To consider and make agreement on the Youth Club proposal from FACE

It was proposed to accept the proposal from FACE noting the budget deficit which can, if necessary, be taken from the surplus general reserves. In addition, to have a review at the end of the school year when, it is hoped, numbers will have increased.

RESOLVED, to agree the proposal

**Clerk to advise FACE**

140.02/26 To consider and make agreement on two councillors and the Climate and Nature Officer attending the Carbon Literacy for Town & Parish Councils course.

RESOLVED, the Climate and Nature Officer only to attend the course and, if deemed worthwhile, to consider other councillors attending.

141.02/26 To consider and make agreement on a request for a coffee van – Frenchay Common

RESOLVED, to deny the request.

**Clerk to contact applicant**

142.02/26 To consider and make agreement on a request from Hambrook PTA to use Whiteshill Common

RESOLVED, to agree the request.

**Clerk to contact the applicant.**

143.02/26 Any other items to note from members

None

Meeting concluded 7.47pm