

WINTERBOURNE PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

24 May 2021

T Bowles (in the Chair)

T Bowles	(P)	P Hemmings	(A)
J Brain	(P)	D Marriott	(P)
R Climmer	(P)	P Kembery	(P)
C Watkins	(P)	N Labuschagne	(P)

Evacuation procedure – Leave via the fire door and assemble outside in the play area – Noted

01.05/21 Election of Chair

R Climmer PROPOSED T Bowles.

J Brain SECONDED.

All members in favour.

T Bowles was duly elected Chair of the F&GP Committee.

Members wished to express thanks to Cllr Hemmings for the time spent chairing this Committee.

02.05/21 Election of Vice Chair

J Brain PROPOSED D Marriott.

P Kembery SECONDED.

All members in favour.

D Marriott was duly elected Vice Chair of the F&GP Committee.

Apologies for absence – Cllr Hemmings.

Declaration of Interest Under the Localism Act 2011: Cllr Labuschagne, South Gloucestershire Councillor. Cllr Brain, Winterbourne Sports Association.

03.05/21 – Minutes of the Meeting held on the 26 April 2021 and the Clerk's Report

The minutes were approved. All the items on the Clerk's report were noted.

Matters Arising

Items for Noting

The new website has gone live. There is a slight issue with the agenda section which can be amended easily. Another meeting is planned with the website provider to get the Members area set up.

Clerk

A revised specification has been sent to the three companies who quoted for the resurfacing of the car park by Frenchay Church and the lane adjacent to the school and there will be a further update when the new quotes have been received.

M Lockett has been instructed to carry out the work to the Village Hall wall. Once a start date has been received Josh Roper will need to be contacted to arrange the removal of the tree stumps to coincide with the work to the wall.

Clerk

South Gloucestershire Council has advised the strip of land running alongside Begbrook Park belongs to the Trust but it has a highways dedication. This information has been passed to the Trust and Cllr Burton contacted as it seems most likely the Trust will want South Gloucestershire Council to take ownership of it.

Cllr Marriott is going to gather some information together about Frank Smith to be displayed at Newleaze.

Bridge at Bradley Brook. This has been in a bad state of repair for a while. South Gloucestershire Council has now confirmed the surfacing needs to be replaced along with the timber boards below the parapets. The main beams of the structure are in good condition. They are hoping to replace the surfacing by the end of the Summer if funds allow.

A Community Infrastructure Payment of £52,696.40 has been received. This needs to be spent within 5 years. Clerk will provide further details of how the money originated and total amount the Parish Council is holding at next F&GP meeting.

Clerk

The Business Fixed Rate Saver with Nationwide matured on 24th May with an amount of £80,094.47 plus interest. Agreement was given by the budget subcommittee to transfer to another One Year Saver with an interest rate of 0.3%.

South Gloucestershire Council has set up a LNAP (Local nature Action Plan) for local councils to consider. There is an online meeting on 26th May and details have been sent to members.

Items for discussion

Last year the rent for Winterbourne Sports Association was waived. It was agreed to charge a reduced rent of £500 for this year.

Clerk

Regarding the issue of barbed wire on land we manage, South Gloucestershire Council has advised that barbed wire can be used on common land, although it is mostly used on farm land. It needs to be used in as a safe a way as possible. It was confirmed to make some signs to put on the entrances to the field to include wording to advise the cattle are in the field and to be aware of the barbed wire.

Clerk

Dog waste in Recreation Ground. The Sports Association has asked if the Parish Council would consider putting up signs to advise dogs should be kept on a lead. It was decided this is unrealistic as it would be impossible to regulate. There used to be a dog bin by the Tennis Courts which was damaged and removed so this needs to be replaced. It was suggested to put some extra signs on the gates advising people to use the dog bins provided.

Clerk

South Gloucestershire Council has advised of a couple of parking solutions to the potential wildflower area by the sorting office in Winterbourne but the costs appear to be prohibitive and unlikely South Glos would be willing to fund the schemes. The strip of land is unsightly and South Gloucestershire Council should be maintaining it as it is part of the highways. At the moment it would seem more sensible to consider the wildflower meadow on the adjacent strip of land and Clerk will get a price for this from South Gloucestershire Council.

Clerk

Our handyman has looked at the trio of benches opposite Clie Cottage and one was beyond repair which he has removed. One of the others can be salvaged and he has made this a bit more stable but he is not sure for how long. Frenchay members will take a look at it.

Frenchay members

Olveston Parish Council has asked if we would like to purchase a part share in a VAS speed camera. They have been sharing a camera with Oldbury Parish Council, but it has been so successful they have bought one of their own. They are portable and give a lot of detailed information. The share would cost £1,630 plus vat. Information can be passed to Community Speedwatch who can monitor the area and pass details to the police if necessary. After consideration it was decided not to proceed as this would not provide much benefit to the Parish Council.

Clerk

The Community Spaces Team have asked the Parish Council to consult on potential S106 contributions arising from public open space (POS) requirements in respect of a planning application that the Council has received for a development of 21 affordable dwellings at Land at Hornbeam Close, Bradley Stoke (P21/02958/F). As this only just overlaps the Parish Council boundary it was decided to leave any available monies for Bradley Stoke to utilise.

Clerk

Clerk would like to consider changing accounting system from Sage to RBS, Omega which is specifically designed for Parish Councils if members agree. Clerk explained this should save time and make the accounting simpler. It was agreed Clerk will watch the online demonstration and report back.

Clerk

04.05/21 – Grant Request

The following grant was recommended:

Winterbourne Sports Association - £2989.51

Members agreed to pay 100% for the youth nets and hall hire once Clerk has confirmed that was for the junior use.

Clerk

05.05/21 - Reports from Task Groups:

Frenchay Common and Tuckett Field

The Frenchay Councillors have been working on the proposal for setting up some allotments on Tuckett Field with the proceeds of 106 monies from the houses being built at Malmaims Close. They have started planning out the area which is to the side of Frenchay Village Hall, and also to consider what will be need to be done, such as fencing and preparing the ground. Clerk will find out who did the previous fencing in Tuckett Field so a quote can be obtained.

Frenchay members

A consultation is to be held amongst the Residents Association and Preservation Society to see if this would be welcomed by residents. The existing allotments are quite small so it is thought extra allotments would be appreciated. Kevin Thomas may be able to help with raising some money and some MAF (Members Award Funding) money could also be available.

Members are in agreement in principle and further discussion will be held when potential costs have been calculated and results of consultations received.

It was also discussed a more suitable site for the accessible kissing gate could be to the side of the Village Hall, near to the vehicular access gate to the field.

Winterbourne to include the Recreation Field, Duck Pond and Allotments

There is an Allotment inspection tomorrow as a few complaints have been received that some plots are overgrown. The Chairman of the Allotment Committee has resigned so an AGM needs to be held. This is planned for June so it can hopefully be held in person.

Clerk

The Dingle and Winterbourne Down

The WEG has planted some grass seed at the picnic area in the Dingle and the Parish Council will reimburse them the cost.

Clerk

Hambrook and Whiteshill

Hambrook Sports Club has a problem with the tractor used for grass cutting but as yet has not contacted the Parish Council directly regarding repair.

Concern has been raised there is rubbish being left to the rear of the house at the back of the Small Common which is having their wall repaired. Clerk will remind the contractor to ensure everything is cleared when the job is finished.

Clerk

A further rope swing on Hambrook Common has been cut down. This was in the same place as the previous one which was removed. This is potentially dangerous as it swings out over the main road.

Greenfield Centre

There have been a couple of leaks in the Greenfield Centre following the heavy rain. One in a cupboard in the Hall and one in the boiler room. The roof is still under guarantee and the contractor has been asked to visit and inspect.

Clerk

Cllr Marriott requested if a few small tables could be purchased which would be more suitable for use on the new staging. Photos of the staging are to be put on the new website and social media.

06.05/21 – A.O.B.

To enable social distancing, the full Council meeting in June will be held in the main hall.

Meeting concluded 8.56 pm