

WINTERBOURNE PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

21 June 2021

T Bowles (in the Chair)

T Bowles	(P)	J Brain	(P)
D Marriott	(P)	P Kembery	(P)
R Climmer	(P)	C Watkins	(P)
N Labuschagne	(P)		

Evacuation procedure: Leave via the fire door and assemble outside in the play area –  
Noted

Apologies for absence: None

Also in attendance : Cllr Jones, B Serjent and one other member of the public.

Cllr Bowles paid tribute on behalf of the whole committee to Cllr Hemmings who sadly passed away last week. He made a great contribution to the F&GP Committee over many years.

Declaration of Interest Under the Localism Act 2011: Cllrs Labuschagne and Jones, South Gloucestershire Councillors.

07.06/21 – Minutes of the Meeting held on the 24 May 2021 and the Clerk's Report  
The minutes were approved. All the items on the Clerk's report were noted.

Matters Arising

Items for Noting

The members area on the new web site has been set up and shows on the top of the site as WPC hub. I am waiting for individual logins for each councillor to enable access for everyone.

After contacting South Glos they have advised they will inspect the lane which is outside of Frenchay School and let us know what their plans are for resurfacing. I have therefore asked the 3 contractors to quote again just giving a price for the Church car park.

Clerk

Cllr Marriott has met with Frank Smith's widow who has provided some really useful information which will be summarised to go on the noticeboards at Newleaze and Monks Pool.

Clerk

South Gloucestershire Council has been contacted to price the other area of grass by the sorting office for a wildflower meadow and I am waiting for a response.

Davis roofing who installed the Greenfield centre roof have been to look at the problem with the leaks into the main hall and boiler house. They discovered there is a short piece of drainpipe missing above the hall which needs to be replaced and a lot of the gutters are blocked. I am waiting for a quote for them to repair the drainpipe and do the gutters. I have had a quote from another company to clear the gutters only and this is for £250. Members agreed to proceed with the necessary repairs and gutter clearance.

Clerk

Annual playground reports have been carried out.

Greenfield Centre Park has some minor issues with bolts on steps missing, and the soft play surface is starting to gap. This can be a tripping hazard but the gap is currently very small so this will be monitored over the next year.

Recreation Field equipment has various caps missing, a couple of dampeners and some

corrosion which will need attention.

Following a problem with the aerator at the duck pond, our handyman checked it and found some plastic and old fishing line wrapped around it. This has been cleared and it is now working properly. An electrician has inspected the timer which is not working properly and quoted £247.87 for a new time clock and socket. Members agreed to proceed.

Clerk

The Picus surveys have been carried out on the 2 oak trees, one at Frenchay and one at Monk's Pool. Although both trees have some fungus and decay they are both in a good enough condition to be retained and do not pose a safety risk. A further assessment should be carried out in 3 years time. The full report is available if anyone would like to read it.

The relevant forms have been given out to councillors for the outdoor risk assessments to be carried out.

#### Items for discussion

Further to discussion in last month's meeting, a breakdown was forwarded to councillors to show how the Community Infrastructure Payment of £52,696.40 was made up. We have an amount of £22,867.15 remaining from previous years which it has already been agreed will be allocated towards the repair of the duck pond wall.

We have 5 years to spend the £52,696.40 and it has to be spent on:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or,
- Anything else that is concerned with addressing the demands that development places on it.

Cllr Brain asked if some of this payment could be used for the renovations of the cricket pavilion and it was agreed it could be as it fits the spending criteria.

Michael Lockett who has been selected to carry out the repair to the wall by Frenchay Village Hall has advised he will not be able to start until possibly October, which he feels is not ideal due to weather conditions and shorter days. He has suggested he starts in 2022. There are 2 lots of tree stumps near the wall which still need to be removed before the rebuild is done. It was decided the area near the broken part of the wall should be repaired when the weather is relatively dry. The Clerk will arrange for Cllr Watkins to meet the tree surgeon on site to discuss.

Clerk

The office is currently looking at the option of some signs being printed for Tuckett Field and the Recreation Ground for approx. £15 each. These will last longer than ones we can laminate and are designed for outside use. Clerk will order 5 of these and some signs for the Recreation Field reminding dog walkers to pick up after their dogs.

Clerk

After checking, it would appear the most sensible place for another dog bin at the Recreation Field would be on the fencing on the other side of the field opposite the pavilion. Clerk will arrange.

Clerk

Clerk will also contact St Michael's School for an up to date position on their plans to close the footpath alongside their field.

Former Councillor Lewis has raised concerns regarding the increase in use of Tuckett Field. There are areas on the steep banks where the grass has been worn bare and he has questioned if this raises safety issues. This has been noted by local members who will take a periodic view of it.

Frenchay  
members

The Clerk and John Brain attended an online demonstration of the RMS Omega accounting system. It is very much designed for council use and has features which could help to streamline the accounting.

Clerk is to investigate one other system before a final decision is made.

Members agree it was important to change to a system which is suited to Parish Council needs.

Clerk

08.06/21 – Request from Hambrook Cricket Club for a family day on Whiteshill Common on 18 July

As Covid restrictions have not yet been lifted the Parish Council is unable to agree this at present although they are always keen to support such events.

Clerk

09.06/21 - Reports from Task Groups:

Frenchay Common and Tuckett Field

Concern was raised that there are plans to possibly issue the Certificate A for the land at Frenchay although there are still areas which the Parish Council are not satisfied with.

These include:

- Repairs to the walls
- The pond in the nature reserve where the liner is broken
- Redrow have not yet set up a residents association as agreed
- Phase 3b still not signed off
- Plans for the boulevard and pavements next to the stable block not complete
- To ensure the strip of land alongside Beckspool Road is excluded from the transfer
- Car park by the Museum is in a poor state

It is not known how the pond fills with water so Cllr Watkins will see if he can find any historic evidence of this.

Cllr Bowles requested to set up a meeting with the Frenchay councillors to also include Cllr Jones and one of the South Glos members for Frenchay. Cllrs Bowles and Jones were involved in the original negotiations and it was agreed then that the Parish Council would only be prepared to take on the land once all obligations had been met.

Cllr Watkins will arrange for this to take place before the next meeting with the Trust on 13 July.

C Watkins  
Clerk

Work has started to clear the site for the new school in Frenchay which is scheduled to open in 2022.

A section of fencing in Tuckett Field has been broken by the cows and there was some concern a cow might be injured. Cllr Kembery has been in contact with the farmer who is aware of this.

Winterbourne to include the Recreation Field, Duck Pond and Allotments

The Allotment AGM has been postponed until July due to Covid restrictions not being lifted. Cllr Bowles agreed he will attend together with Cllr Climmer.

Plans have previously been discussed to carry out major changes to the cricket/football pavilion. These have been on hold for a while due to Covid, but Cllr Bowles is keen for Sports Association meetings to resume so this can be discussed further. Cllr Brain will investigate arranging one.

There is also an issue of neither the cricket or football club being prepared to obtain a sim card which will enable the CCTV to be viewed remotely. Arrangements will be made for Winterbourne Parish Council to purchase the card and claim the money back from the Sports Association. Once this is done the CCTV will be able to be viewed in the Clerk's office.

Clerk

The Dingle and Winterbourne Down

Stone Lane has been resurfaced but only partly. Clerk has contacted South Gloucestershire Council to find out if the first part leading from Church Road is also going to be done.

Clerk

Hambrook and Whiteshill

The tractor used for the grass cutting on Whiteshill Common which previously was not working now seems to be alright for the moment. Brian Serjent will try and take a look with Cllr Climmer to see if they can find the problem.

Greenfield Centre

The Early Years Nursery at the Greenfield Centre has had to close until next week due to a positive Covid test. Frenchay School is also closed.

10.06/21 – A.O.B.

Cllr Marriott advised there is a meeting of Winterbourne Charities in July. Cllrs Brain and Watkins have also been notified.

Meeting concluded 8.15 pm