

The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ

Tel: 01454 776922 clerk@winterbournepc.co.uk

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 7th March 2022 **not before 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 2nd March 2022

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Clerk: Sally Watkinson

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation Procedure
2. Chairman's announcements
3. Apologies for Absence
4. Public participation
The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of:
Council meeting held on 7th February 2022 February

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To note the Minutes of:

Planning Committee meetings held on 7th and 21st February 2022

Finance & General Purposes meeting held on 21st February 2022

7. To answer questions from Councillors
8. To receive and consider the Clerk's Report
9. To approve monthly accounts
10. To consider producing a Winterbourne Parish Council Local Nature Action Plan
11. To consider recommendations from the Finance & General Purposes Committee to adopt revised Financial Regulations and Grant Awards Policy
12. To consider recommendations from the Finance & General Purposes Committee to provide a grant to the Winterbourne Sports Association of £1158.49
13. To consider recommendations from the Finance & General Purposes Committee regarding the grass cutting contract
14. To consider a request from a resident for a memorial bench on Hambrook Common
15. Any other item considered urgent by the Chairman
(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).
16. To resolve: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw".
17. To consider Staff Pay Review recommendations from the Finance & General Purposes Committee
18. To consider recommendations of the Finance & General Purposes Committee regarding the leases for the Early Years Centre and Greenfield Club.

If you intend to film or audio record this meeting, please inform the clerk beforehand.