

The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ

Tel: 01454 776922 [clerk@winterbournepc.co.uk](mailto:clerk@winterbournepc.co.uk)

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 4 April 2022 **not before 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 30 March 2022

.....  
Clerk: Sally Watkinson

To: All Members of Council

**BUSINESS TO BE TRANSACTED**

**A G E N D A: -**

***Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.***

1. Evacuation Procedure
2. Chairman's announcements
3. Apologies for Absence
4. Public participation  
*The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.*
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of:  
Council meeting held on 7<sup>th</sup> March 2022

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To note the Minutes of:

Planning Committee meetings held on 7<sup>th</sup> and 21<sup>st</sup> March 2022

Finance & General Purposes meeting held on 21<sup>st</sup> March 2022

7. To answer questions from Councillors
8. To receive and consider the Clerk's Report
9. To approve monthly accounts
10. To consider recommendations from the Finance & General Purposes Committee to provide the following grants:  
Frenchay Flower Show & Fete - £250  
1<sup>st</sup> Winterbourne & Winterbourne Down Brownies - £200
11. To consider the request from Cleve Archers for a letter of support to install an automatic access gate at their facility
12. To consider a request from a resident for a memorial tree to be planted in Winterbourne
13. To consider approval for a letter to South Gloucestershire Council regarding provision of sources of renewable energy on new build properties
14. To consider the final version of the byelaws
15. Any other item considered urgent by the Chairman  
*(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).*

***If you intend to film or audio record this meeting, please inform the clerk beforehand.***