



Winterbourne

PARISH COUNCIL

PARISH COUNCIL MEETING 1 August 2022

T Bowles (in the Chair)

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|------------|-----|---------------|-----|
| T C Bowles | (P) | P Kembery | (A) |
| J Brain | (P) | T Jones | (P) |
| R Climmer | (P) | D Marriott | (P) |
| A Collins | (P) | H Whatley | (A) |
| J Amos | (P) | C Watkins | (A) |
| S Jenkins | (P) | M Newport | (P) |
| M Goodman | (P) | N Labuschagne | (P) |
| P Dyer | (P) | B Serjent | (P) |

46.08/22 – Evacuation procedure – leave via the fire door and assemble in the play area – Noted

47.08/22 – Apologies for Absence
Cllrs Kembery, Whatley and Watkins.

48.08/22 – Chairman’s announcements
Cllr Bowles sent the best wishes of the council to Cllr Kembery who is currently unwell.

49.08/22 – Public Participation
There were no members of the public in attendance. A question was raised as to whether a councillor could object to being filmed. Clerk will investigate to clarify.

Clerk

50.08/22 – Declaration of Interests under the Localism Act 2011
Cllrs Jones and Labuschagne as South Gloucestershire Councillors.

51.08/22 - To approve the Minutes of Council Meeting held on 4 July 2022 - Approved

To note the Minutes of:
Planning Committee Meetings held on 6th and 20th June - Noted
Finance and General Purposes Meeting held on 20th June - Noted

52.08/22 – To answer questions from Councillors
The West of England Combined Authority are consulting on the future of local bus services. Cllr Labuschagne has raised his concerns about risks to funding for bus routes that serve the Parish with the Combined Authority and asked that the Parish Council encourage concerned residents to attend an event on 4 August at 6.30pm at Brook Way Activity Centre, Brook Way, Bradley Stoke, Bristol BS32 9DA to express their concerns to the Combined Authority. Clerk will update Facebook with details.

Clerk

53.08/22 – To receive and consider the Clerk’s Report
All items on the Clerk’s Report were noted.
As requested in the last Council meeting a report has been received from the Winterbourne Environmental Group regarding the wildflower meadow on the Small Common at Whiteshill. This has been forwarded to all councillors.

The gate at the allotments has been mended and is now shutting properly. A plot inspection has been carried out and 3 plots identified which need attention and the plot holders have been notified.

South Gloucestershire are currently consulting on the recommissioning of the Better Care Stronger Communities. The consultation is open until the 10 October and councillors have been sent details.

The local scout group recently spent time at Newleaze and have thanked the Parish Council for keeping such a beautiful space. They even caught a couple of minnows in the pond. They have asked if there are any future projects they could be involved in they would be happy to help.

Cleve Archers have extended an invitation to councillors to the opening ceremony of their new clubhouse/indoor shooting range on Sunday 28th August at 2.00 pm. Details have been sent to councillors.

54.08/22 – To approve the monthly accounts for June 2022 and quarterly accounts April to June

Resolved to approve. Proposed by Cllr Serjent, seconded Cllr Amos – all members in favour.

55.08/22 – To consider the Internal Audit Report for 2012-2022

The Internal Audit has been completed and Councillors received the auditor's report. The auditor commented this was an excellent audit and that the new software package being used has considerably eased the accounting procedure. Cllr Bowles congratulated the Clerk on the successful audit.

56.08/22 – To consider the Reserves Balance for 2022-2023

To fund major expenditure for the range of planned capital projects and to mitigate unexpected costs, Councillors feel it is important that we plan our budgets to avoid major increases in the Parish precept. It was agreed to allocate additional funds to meet future election costs due to the unexpected cost of the bye election that was called last September, to increase our reserves for tree works after major unexpected costs for works at Monks Pool and it was also recognised that the next tree survey is likely to identify additional major works across the Parish. It was agreed that new earmarked reserves are needed to deliver the play provision and to provide the needed update to the Rec pavilion and tennis facilities.

This is to be financed from our CIL income, underspend from last year's budget and a transfer from our general reserve to ensure we have a balanced set of reserves designed to deliver our ambitious range of capital projects and to continue to invest in the Greenfield Centre and to improve our environmental assets through our commitments to the new Frenchay Parklands, our Commons and other Parish assets. Resolved to accept the details of the general reserve and earmarked reserves. Proposed by Cllr Brain, seconded Cllr Amos - all members in favour.

57.08.2022 – To consider the agreement of the design and expenditure for new play facilities in the Parish

A group of Councillors has for some time been looking into ideas for a new area of play equipment at the Recreation Ground and to create a new trim trail on Hambrook Common.

A total of eight companies were contacted for their professional views and advice as to what would be the most appropriate layout, design and equipment for the proposed sites. After consideration a shortlist of 3 suppliers were invited to provide formal quotes. Proposed plans were made available prior to the meeting for all Councillors to view. After consideration, Russell Play was proposed as suppliers to provide the equipment for the Recreation Ground.

Resolved to agree to proceed with the installation of the new play area at the Recreation Ground.

Proposed by Cllr Serjent, seconded Cllr Amos – all members in favour.

It was proposed to the Council by the working group that items made from recycled materials should be used to create a new trim trail on Hambrook Common. Costings for these are similar to those for wood equipment. The equipment can be sourced directly by the Parish Council and a local contractor who is familiar with the challenges of working on Hambrook Common can then install the items. Specialist matting will be installed in areas to protect the Common..

It was confirmed the Commons Committee, the school and neighboring properties will be advised of the plans.

Resolved to agree to the installation of a trim trail on Hambrook Common.

Proposed by Cllr Amos, seconded by Cllr Brain – all members in favour.

58.08/22 Any other item considered urgent by the Chairman *(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).*

None

Meeting Concluded 8.06pm