

The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ

Tel: 01454 776922 clerk@winterbournepc.co.uk

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 7 November 2022 **not before 7.15pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 2 November 2022

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Clerk: Sally Watkinson

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation Procedure
2. Apologies for Absence
3. Chairman's announcements
4. Public participation
The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.
5. Declarations of Interests under the Localism Act 2011
6. To approve of the Minutes of:
Council meeting held on 3 October 2022

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To note the Minutes of:

Planning Committee meetings held on 3 and 17 October 2022

Finance & General Purposes meeting held on 17 October 2022

7. To answer questions from Councillors
8. To receive and consider the Clerk's Report
9. To approve monthly accounts for September and October, and 6 month accounts April to September.
10. To consider recommendations from the Finance & General Purposes Committee:
To provide the following grants :
St Michael's Churchyard Trust - £600
St John the Baptist Churchyard - £1110
11. To consider approval of:
Standing Orders, Financial Regulations, Code of Conduct, Terms of Reference and Risk Assessment.
12. To consider approval of Recording of Meetings Policy.
13. To consider jobs in the Parish for the South Gloucestershire Streetscene team to carry out.
14. To consider permission for The Environment Agency to survey the pond in Winterbourne for non-native fish.
15. Any other item considered urgent by the Chairman.

(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting)

If you intend to film or audio record this meeting, please inform the clerk beforehand.