



# Winterbourne

## PARISH COUNCIL

### PARISH COUNCIL MEETING 5 December 2022

T Bowles (in the Chair)

T C Bowles	(P)	P Kembery	(A)
J Brain	(P)	T Jones	(P)
R Climmer	(P)	D Marriott	(A)
A Collins	(P)	H Whatley	(P)
J Amos	(P)	C Watkins	(A)
S Jenkins	(P)	M Newport	(P)
M Goodman	(P)	N Labuschagne	(P)
P Dyer	(P)	B Serjent	(A)

109.12/22 – Evacuation procedure – leave via the fire door and assemble in the play area – Noted

110.12/22 – Apologies for Absence  
Cllrs Kembery, Marriott, Watkins and Serjent.

111.12/22 – Chairman’s announcements  
It was announced that former Councillor Martin Manning recently passed away after a long illness. He served 2 terms on the Parish Council from 2011 to 2019, and was a South Gloucestershire Councillor from 2015 to 2019. The Parish Council sends sincere condolences to his family.

112.12/22 – Public Participation  
No members of the were present.

113.12/22 – Declaration of Interests under the Localism Act 2011  
Cllrs Jones and Labuschagne as South Gloucestershire Councillors.

114.12/22 - To approve the Minutes of Council Meeting held on 7 November 2022 – Resolved to approve.

To note the Minutes of:  
Planning Committee Meetings held on 7 and 21 November - Noted  
Finance and General Purposes Meeting held on 21 November - Noted

115.12/22 – To answer questions from Councillors  
The Parish Council’s application to the WECA Bee Bold Pollinator fund for a grant has been approved. The fund has been set up to create and enhance the biodiversity with an emphasis on improving pollinator habitats. A grant of £20,561 has been granted with matched funding from the Parish Council of £7,846. This will help to carry out projects in Tuckett Filed in line with the recent LNAP document the Parish has produced. Cllr Collins was thanked for all his hard work on the application. He has now been asked to assist 3 neighbouring parishes in setting up their LNAPs.

116.12/22 – To receive and consider the Clerk's Report  
All items on the Clerk's Report were noted.

A thank you has been received from Frenchay Parish Church and St Michael's Churchyard Trust for the recently awarded grants for the upkeep of the Churchyards.

The updated version of the South Gloucestershire Local Plan was approved by Cabinet on 10<sup>th</sup> October and this can be viewed on their website [www.southglos.gov.uk/newlocalplan](http://www.southglos.gov.uk/newlocalplan). Details have previously been sent to Councillors.

The bench seat has been installed at the new play area in the Recreation Ground so this is now complete.

Our lists of proposed jobs has been sent to the Street Scene team at South Gloucestershire Council and these should be carried out before Christmas.

The latest newsletter has been completed and sent out.

117.12/22 – To approve the monthly accounts November and the bank reconciliation  
**Resolved** to approve. Proposed by Cllr Amos, seconded Cllr Jones – all members in favour.

118.12/22 – To consider recommendations from the Finance and General Purposes Committee:

- To agree funding for the refurbishment of the tennis courts and floodlights
- To agree to proceed with the upgrade of the Early Years Nursery Garden.
- To agree further treatment of Siltex to the Winterbourne Pond.

**Resolved** to approve the above 3 items. Proposed by Cllr Bowles, seconded Cllr Climmer. All members in favour.

119/12.22 – To consider Councillor attendance at meetings

Following a problem with attendance at the last committee meetings, all councillors were urged to give apologies as soon as they are aware they cannot attend a meeting. Due to the need to be quorate, councillors should consider nominating a substitute to stand in for them if they are unable to attend themselves.

120.12/22 – To consider approval of revised Standing Orders and Code of Conduct

Following queries regarding councillor interests at the last meeting, the Standing Orders and Code of Conduct have both been updated according to the corresponding documents issued by NALC. An additional document for councillors to be read in conjunction with both the Standing Orders and Code of Conduct has also been produced which outlines the different kinds of interest a councillor may have.

**Resolved** to approve. Proposed by Cllr Amos, seconded by Cllr Climmer. All members in favour.

121.12/22 Any other item considered urgent by the Chairman *(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).*

None

Meeting Concluded 7.35pm

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Clerk