



Winterbourne

PARISH COUNCIL

PARISH COUNCIL MEETING 6 February 2023

P Kembery (in the Chair)

T C Bowles	(P)	P Kembery	(P)
J Brain	(P)	T Jones	(P)
R Climmer	(P)	D Marriott	(P)
A Collins	(A)	H Whatley	(P)
J Amos	(A)	C Watkins	(P)
S Jenkins	(P)	M Newport	(P)
M Goodman	(P)	N Labuschagne	(A)
P Dyer	(P)	B Serjent	(P)

134.02/23 – Evacuation procedure – leave via the fire door and assemble in the play area – Noted

135.02/23 – Apologies for Absence
Cllrs, Amos, Labuschagne and Collins.

136.02/23 – Chairman’s announcements
None

137.02/23 – Public Participation
No members of public were present.

138.02/23 – Declaration of Interests under the Localism Act 2011
Cllr Jones, South Gloucestershire Councillor.

139.02/23 - To approve the Minutes of Council Meeting held on 9 January 2023 – Resolved to approve.
Proposed by Cllr Climmer, seconded by Cllr Brain. All members in favour.

To note the Minutes of:
Planning Committee Meetings held on 9 and 23 January - Noted
Finance and General Purposes Meeting held on 23 January - Noted

140.02/23 – To answer questions from Councillors

An issue was raised that an agricultural field in Hambrook appears to be in use for non-agricultural purposes. Clerk to contact Planning Enforcement to advise some building appears to have been done without the benefit of planning permission.

There has been recent correspondence with our solicitor regarding the transfer of the land at Frenchay. It was suggested a meeting with the solicitor would be beneficial and Clerk will arrange.

It was confirmed by the Clerk that an extra document which was drawn up for councillor reference regarding the Earmarked Reserves will be kept on file and shared with any future councillors.

A question was raised as to the best procedure for a local organisation to apply for a grant. Guidance regarding grant claims is on the web site, together with a grant form, or alternatively, an application can be made directly to the Clerk who will supply the

Clerk

Clerk

relevant documentation for completion.

It was noted that the work on Damson's Bridge has been completed. However, it was felt the communication received from South Gloucestershire Council regarding the various road closures was poor.

Despite emails from the Clerk and Chair to South Gloucestershire Council regarding the installation of the speed tables on Beckspool Road and the repainting of various worn white and yellow lines in the area no response has been received. Chair will contact South Gloucestershire Council again.

P Kembery

141.02/23 – To receive and consider the Clerk's Report

All items on the Clerk's Report were noted.

The collapsed wall on the Bristol Road has been reported to Streetcare. However, although the stone has been cleared off the path, the wall still looks in a precarious state so Clerk will check with South Gloucestershire Council what action is being taken.

Clerk

Clerk to remind South Gloucestershire Council again regarding the collapsed wall on Pearce's Hill in Frenchay.

Clerk

The installation of the new kitchens at the Greenfield Centre is going well and should be completed this week.

Members were urged to consider how the Council might celebrate the Coronation in May and to forward any ideas to the Clerk. These will be considered in the next F&GP meeting.

All members

142.02/23 – To approve the monthly accounts for January and the bank reconciliation

It was noted that the several large sums of money that were paid in January had been taken from the Earmarked Reserves, as had been previously agreed for our ongoing projects.

Resolved to approve.

Proposed by Cllr Brain, seconded by Cllr Climmer. All members in favour.

143.02/23 – To consider recommendations from the Finance and General Purposes

Committee:

To agree the grants for:

Green Community Travel Ltd - £194.20

Resolved to approve. Proposed by Cllr Dyer, seconded by Cllr Bowles. All members in favour.

To agree the appointment of a contractor to refurbish the Hall floor at the Greenfield centre.

Resolved to appoint Total Floor Care to carry the works.

Proposed by Cllr Bowles, seconded by Cllr Dyer. All members in favour.

144/02.23 – To consider the appointment of a contractor to increase the height of the fence at the MUGA court.at the Recreation Ground

A site meeting was held with C&R Fencing where the details of their quote were explained.

Resolved to appoint C&R Fencing to carry out the works.

Proposed by Cllr Bowles, seconded by Cllr Brain. All members in favour.

145.02.23 - To consider the appointment of a contractor to carry out works following the tree surveys.

It was noted it is regrettable how many Ash trees are in the Parish which could potentially be lost. In connection with the Parish Council's LNAP Plan, Local Nature Action Plan, there is engagement with other groups in South Gloucestershire who have been carrying out surveys of the Ash trees in the County. South Gloucestershire Council will also be extending their surveys to include the Ash trees on Parish land.

Resolved to appoint Redland Tree Services to carry out the work subject to the approval of the configuration of their method statement and risk assessment.
Proposed by P Dyer, seconded by Cllr Watkins. All members in favour.

146.02/23 - To consider permission requested from Frenchay Primary School to use Frenchay Common for a leavers party on 21 July.

Resolved to agree in principle. Clerk will check which part of the Common they intend to use.

Proposed by Cllr Watkins, seconded by Cllr Brain. All members in favour.

147.02/23 – Any other item considered urgent by the Chairman (*Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting*).

None

Meeting Concluded 7.56pm

Clerk