

The Greenfield Centre, Park Avenue, Winterbourne, South Gloucestershire BS36 1NJ

Tel: 01454 776922 clerk@winterbournepc.co.uk

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 15 May 2023 **not before 7pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 10 May 2023

Clerk: Sally Watkinson

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Election of a Chairman
2. Chair's declaration of Acceptance of Office
3. Election of a Vice Chairman
4. Evacuation procedure
5. Chairman's announcements
6. Apologies for Absence
7. Public participation

The period of time designated for public participation at a meeting in accordance with the Council's Standing

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Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.

8. Declarations of Interests under the Localism Act 2011
9. To consider the composition of the Committees
10. To consider the bank signatories
11. To consider Appointments to Outside Bodies
12. To approve of the Minutes of Council meeting held on 3rd April 2023

To note the Minutes of:

Planning Committee meetings held on 3rd and 17th April 2023

Finance & General Purposes meeting held on 17th April 2023

13. To answer questions from Councillors
14. To receive and consider the Clerk's Report
15. To approve monthly accounts, bank reconciliation and quarterly accounts January to March against budget figures.
16. To consider recommendations from the Finance & General Purposes Committee to provide the following grants:
 - Winterbourne Sports Association - £839.47
 - Salem Methodist Church churchyard - £350
 - Liz Ferguson (Remember Me Project) - £400

To consider grant payment to South Gloucestershire Council (on behalf of River Frome Reconnected) - £568

As requested in the previous F&GP Committee meeting further information has been obtained and provided to councillors.

17. To consider final external auditor report for 2021/22.
18. To consider agreement to request tenders for refurbishment of the pavilion on the Recreation Ground.
19. To consider Travel Steering Group for East of Harry Stoke New Neighbourhood.



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20. Any other item considered urgent by the Chairman
(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting).

If you intend to film or audio record this meeting, please inform the clerk beforehand.