



Winterbourne

PARISH COUNCIL

Dear Councillor

Be pleased to take notice that the Meeting of the Parish Council of the above-named Parish will be held at The Greenfield Centre, Park Avenue, Winterbourne, on Monday 5 June 2023 **not before 7.00pm.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 31 May 2023

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Clerk: Sally Watkinson

To: All Members of Council

BUSINESS TO BE TRANSACTED

A G E N D A: -

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status, and any disability), Crime & Disorder, Health & Safety and Human Rights.

1. Evacuation Procedure
2. Apologies for Absence
3. Chairman's announcements
4. A presentation from local Community Travel representatives.
5. Public participation
The period of time designated for public participation at a meeting in accordance with the Council's Standing Orders shall not exceed 15 minutes, with a maximum of 3 minutes per person, and will be under the direction of the chairman of the meeting.
6. Declarations of Interests under the Localism Act 2011
7. To approve of the Minutes of:
Council meeting held on 15 May 2023

To note the Minutes of:

Planning Committee meetings held on 15 and 22 May 2023

Finance & General Purposes meeting held on 22 May 2023

8. To answer questions from Councillors.
9. To receive and consider the Clerk's Report.
10. To approve monthly accounts for April and the bank reconciliation.
11. To consider recommendations from the Finance & General Purposes Committee:
No items were recommended to Council in the previous meeting.
12. To approve the Conflict of Interest form for BDO LLP.
13. To approve the Annual Accounts for 2023-2024.
14. To approve the Annual Governance Statement for 2023-2024.
15. To approve the Annual Accounting Statement for 2023-2024.
16. To consider setting up Parish Council emails for Councillors.
17. To consider the Council joining ALCA (Avon Local Councils Association).
18. To consider removal of fencing at the Recreation Ground.
19. To consider a councillor visit to the local Brownies.
20. Any other item considered urgent by the Chairman.
(Members are reminded that an urgent item is one which requires a formal decision by Council which cannot possibly wait until the next meeting)

If you intend to film or audio record this meeting, please inform the clerk beforehand.