



Winterbourne

PARISH COUNCIL

WINTERBOURNE PARISH COUNCIL

FINANCE & GENERAL PURPOSES COMMITTEE

21 August 2023

C Watkins (in the Chair)

P Bruce	(P)	P Sykes	(P)
P Kembery	(P)	D Marriott	(P)
N Beebee	(P)	L Fogg Rogers	(P)
C Watkins	(P)	N Labuschagne	(P)

41.08/23 - Evacuation procedure – Leave via the fire door and assemble outside in the play area – Noted

42.08/23 - Also in attendance – South Gloucestershire Councillor Jones, Cllrs Kinsey, Eldridge, Collins and Goodman and one member of the public .

43.08/23 – Apologies for absence – None.

44.08/23 - Declaration of Interest Under the Localism Act 2011: Cllr Labuschagne, South Gloucestershire Councillor

45.08/23 – Minutes of the Meeting held on the 17 July 2023
Resolved to approve the minutes.

46.08/23 – The Clerk’s Report

A new bin has been ordered to replace the damaged one at The Recreation Field. Cllr Beebee has identified a couple of possible areas for a new bench which a resident has requested so a meeting can be arranged to finalise the position.

Clerk

A tree surgeon has inspected the tree on St Francis Drive which has a lot of deadwood in it. He has advised it will need to be felled as there is so much deadwood the tree would be very unlikely to survive if it was all cut out. There will be a possibility of planting a new tree here to replace it. A concern was previously raised regarding a Horse Chestnut on Hambrook Common and the tree surgeon who previously worked on the tree is going to take a look..

Cllr Marriott and the Clerk carried out the risk assessments in Winterbourne and at the Greenfield Centre. There is work needed at the Recreation ground to cut back some of the hedges. In the Greenfield Centre there are 2 sets of internal fire doors which probably should be replaced and Clerk will obtain some quotes. Also some decorating will be required.

Clerk

Missing fencing and hole on Frome Valley Walkway – SGC has advised their

structures team is dealing with the wall and it has been assessed and is scheduled for repair but they don't yet know when. Their Ranger has looked at the hole. He advised it is very small and the pipe is a dead one. He has partially filled it but does not consider it likely to cause any problems.

Overgrown verges – Issues on Cleevewood Road and Begbrook Park have been reported again to SGC. I have spoken to an officer at SGC who advised the best way to report any issue is to do so online. As these have been reported again and still not resolved Clerk will contact the South Gloucestershire officer again..

47.07/23 – To consider recommendation of the following Grant request

All Saints Burial Trust - £600

Resolved to recommend by a majority vote.

48.08/23 – To consider the siting of a memorial bench on Hambrook Common

Cllr Fogg Rogers will consider a suitable location and advise.

Resolved to agree in principle.

49.08/23 – To consider quotes for a replacement defibrillator and cabinet

The defibrillator outside of the Cross Hands in Winterbourne Down needs to be replaced. Quotes were circulated to councillors prior to the meeting.

Resolved that Clerk will assess the various specifications and purchase the most appropriate defibrillator up to a cost of £1,800.

50.08/23 – To consider purchase of items for Tuckett Field

The significant grant received from the WECA Bee Bold Pollinator Fund has enabled ambitious plans for the field to be put into place. Councillors were supplied with details of requirements prior to the meeting. The cost of the items will be covered by the grant. Items need to be purchased and invoices supplied to WECA before further grant payments are received.

There is a public planting day on the 1st October. This has been mentioned in our latest newsletter and a flyer will also be produced to advertise it.

Resolved to agree the purchase and that going forward the Clerk has the authority to proceed with buying further items as required in accordance with the grant specifications.

51.08/2023 – To consider new noticeboards required for displaying the byelaws

It was discussed that in several areas there are already boards which can be used for the byelaws.

Resolved that new boards will currently be needed in 3 locations.

52.08/23 – To consider the setting up of a Staffing Committee

Resolved to recommend to Council that a committee be set up.

53.08/23 – Reports from members

Frenchay

It was reiterated that only if a councillor feels comfortable, they can approach someone who they feel is not acting responsibly. A Frenchay councillor recently challenged someone on the Common who was flying a drone and explained this was not allowed. They then agreed to stop as they weren't aware this was not permitted. There has been some damage in the play area at Frenchay which has been reported to the Trust.

The wall on Pearce's Hill which collapsed some time ago has still not been repaired. Clerk will contact SGC.

Frenchay Village Hall renovations are going well and it is due to reopen on the 1st September. They are planning an open evening where funds raised will go to the

L Fogg
Rogers

Clerk

Clerk

Frenchay Flower Show.

Winterbourne to include the Recreation Field, Duck Pond and Allotments

No issues were reported. Cllrs Beebee and Labuschagne will meet the residents who want to put a memorial bench at the Recreation Ground.

The Dingle, Winterbourne Down and Hambrook

The wall on Mill Road which has barriers around it has still not been repaired. The trees either side of the road are overhanging and causing problems with visibility. Cllr Fogg Rogers has reported the issue of Mill Steps to SGC as they need clearing. As identified in the Clerk's report the wall in the Dingle on the Frome Valley walkway is still broken and awaiting repair.

Clerk

Greenfield Centre

Following the annual risk assessments it was identified some decorating will be needed. The toilets off of the main hall may soon need renovating and consideration for this can be included in next year's budget.

There are also some bulges on the flat roof which need investigating.

Clerk

54.08/23 - *To resolve: "That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw".*

Resolved. All of those present apart from the committee members and the Clerk left the room.

55.08/23 – To consider changes to contractor's remuneration

Resolved to agree revised remuneration.

56.08/23 – A.O.B

None.

Meeting concluded 8.20pm