



# Winterbourne

## PARISH COUNCIL

### PARISH COUNCIL MEETING 5<sup>th</sup> February 2024

P Kembery (in the Chair)

J Amos	(P)	P Kembery	(P)
F Arkley	(P)	J Kinsey	(P)
N Beebee	(P)	N Labuschagne	(P)
P Bruce	(P)	J Lloyd	(P)
A Collins	(P)	D Marriott	(P)
D Eldridge	(P)	L Fogg Rogers	(A)
M Goodman	(A)	P Sykes	(P)
S Hancock	(P)	C Watkins	(P)

Also in attendance: representatives from Winterbourne football and cricket clubs and two members of the public.

158.02/24 - Evacuation procedure – leave via the fire door and assemble in the play area – Noted

159.02/24 - Apologies for Absence  
Cllrs Goodman and Fogg Rogers

160.02/24 – Declarations of Interest under the Localism Act 2011  
Cllr Labuschagne, South Gloucestershire Councillor  
Cllr Marriot – St Michael’s Community Centre Grant Request

161.02/24 – Chairman’s Announcements  
Chairman welcomed the new Clerk to the meeting.

162.02/24 – Public Participation  
Representatives from Winterbourne Football and Cricket clubs gave an overview of the importance to the community of both clubs and the need for refurbishing the pavilion at the Recreation Ground. It was advised that the football club have 212 signed players on their youth team, a mixture of boys and girls. The cricket club have 130 signed players, a mixture of girls and boys. Both clubs also run adult teams.

At present the pavilion is not fit for purpose. It does not meet the Sport England criteria on gender and disabled facilities. The referee changing rooms also do not meet requirements. In addition, families are not staying and using the club facilities post matches due to the poor state of repair. This is having an impact on club funds.

A member of the public (Steve Jenkins) commended the Parish Council on its draft response to the South Gloucestershire Council Local Plan. However, he felt it could be stronger with more emphasis on renewable energy for potential housing developments. Concerns were raised regarding the disregard, by South Gloucestershire Council of any Local Nature Action Plans.

A member of the public voiced objections to the community orchard at Willow Rank. Concerns were raised regarding the line of site on a dangerous bend, the potential increase

in vermin, lack of parking available, ongoing maintenance and that no local consultation had taken place.

163.02/24 - To approve the Minutes of Council Meeting held on 8<sup>th</sup> January 2024

**Resolved** to approve.

To note the Minutes of:

Planning Committee meetings held on 8<sup>th</sup> and 22<sup>nd</sup> January 2024

Finance & General Purposes meeting held on 22<sup>nd</sup> January 2024

Staffing Committee Meeting held on 8<sup>th</sup> January 2024

Climate and Nature Committee Meeting held on 22<sup>nd</sup> January 2024

**- Noted**

164.02/24 – To answer questions from Councillors

Cllr Bruce advised the next Winterbourne Community Conversation was planned for 12<sup>th</sup> February at Winterbourne Library.

165.02/24 – To receive and consider the Clerk's Report

All items on the Clerk's Report were noted.

A letter was sent to Bristol Water querying the inadequate response to the water leak on Christmas Day. The response has been sent to all members. They advised they will always hold an enquiry after such incidents to see what improvements can be made.

A response has been received regarding updating the byelaws. We should have had a decision by now but have been advised 'competing pressures on the Secretary of State has unfortunately not been possible on this occasion'. They hope to respond in the next couple of weeks.

We have received a letter of thanks from St Michael's Church regarding the recent grant for church yard maintenance.

We are please that Kimberly Close has accepted the position of Assistant Clerk and will be starting on 19<sup>th</sup> February.

166.02/24 – To consider recommendations from the Finance and General Purposes Committee

To approve the following grant requests:

Green Community Transport - £195

**Resolved** to approve

St Michaels' Community Centre - £5,000 – Cllr Marriot left the room for this decision.

**Resolved** to approve

167.02/24 – Climate and Nature Committee update. To agree the planting plan for trees on Hambrook Common and the planting of a community orchard at Willow Rank

Hambrook Common

Following discussions with the Hambrook Sports Clubs, the original siting of the trees at Hambrook Common have been amended. Cllrs seek clarification that the clubs and residents are happy with the new siting.

Community orchard Willow Rank

Concerns were raised which mirrored the comments from the member of the public. Noted that, due to the Badminton Road bridge closure, this road is back as a bus route which includes double decker buses that need a clear line of site for the bend.

It was advised that any agreement had yet be obtained from South Gloucestershire Council Highways.

It was advised that One Planet Matters will contribute towards the maintenance of the orchard. It was agreed to get confirmation in writing.

**Resolved** to defer both to the next Council meeting.

168.02/24 – To agree the Parish Council’s response to the South Gloucestershire Council Local Plan Consultation

Thanks were given to Cllr Bruce for his hard work on drafting a Parish Council response.

Steve Jenkins offered to assist in putting together the final response. All members agreed this would be acceptable.

**Resolved** for Cllrs Bruce and Hancock, to work together with Steve Jenkins in finalising the response.

169.02/24 – To agree a resolution to sign the transfer documents for the transfer of Frenchay Parklands.

**Resolved** for the transfer documents to be signed.

170.02/24 - To agree a contractor to carry out remedial works following the 5 year inspection.

It was advised that three quotes had been sought for the remedial work. Only one quote was received, which was from the company who carried out the 5 year inspection.

**Resolved** to appoint Dan White Electrical to carry out the work.

171.02/24 – To agree the instruction of Reveal Design architects in relation to new plans for the Pavilion at The Recreational Ground.

**Resolved** to instruct Reveal Design architects for stages 1, 2 and 3 in relation to their quotation of 23<sup>rd</sup> January 2023.

172.02/24 – To agree a resolution for the Parish Council to exit the Avon Pension Fund.

Cllr Marriott advised there are no longer any members of staff in the Avon Pension Fund. Avon pension fund have requested a resolution from a Council meeting in order for the Parish Council to exit the fund.

**Resolved** to exit the fund.

173.02/24 – To agree a new licence (Tenancy at Will) for St Michael’s Primary School to continue using part of the Recreation Ground, for Forest School, once they become an Academy

A new licence is required purely due to the name change on the document from St Michael’s Primary School to the Academy Trust – Mosaic Partnership Trust.

**Resolved** to grant the new licence (Tenancy at Will). The only change to be the name.

174.02/24 - To approve the invoices presented for payment, together with any invoices received since publication of the Agenda

The invoices were checked for payment by 2 councillors.

**Resolved** to approve.

See Appendix1

175.02/24 – To agree purchase of car park barriers at Frenchay Museum

**Resolved** to instruct Brunel Security to supply and install two barriers. One fixed high level and one swing lower level.

176.02/24 - Any other items to be noted

The Clerk advised the reason for the absence of Januarys accounts and reconciliation was due to only getting bank access one working day prior to the meeting. January will be included in the next meeting.

A member of the public commented the new electric car charging points in Winterbourne are yet to be connected.

Meeting Concluded 8.40pm